

FSA
HANDBOOK

Web-Based Subsidiary Files

For State and County Offices

SHORT REFERENCE

3-PL

UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
Washington, DC 20250

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Washington, DC 20250

**Web-Based Subsidiary Files
3-PL**

Amendment 3

Approved by: Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Paragraph 23 has been amended to provide the URL of the Subsidiary web-based application.

Paragraph 30 has been amended to correct the PCW tract flag values.

Paragraph 301 has been amended to update information about eligibility reports.

Paragraph 302 has been withdrawn to remove information about the MABDIG Report.

Paragraph 303 has been added to provide instructions for accessing and printing the Subsidiary Print Report.

Page Control Chart		
TC	Text	Exhibit
1, 2	3-3, 3-4 3-35, 3-36 7-1, 7-2 7-3 through 7-6 (add)	1, page 1 3, page 1

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Part 1 General Information

1 Purpose

A Handbook Purpose

This handbook provides instructions for accessing and updating web-based subsidiary files. Subsidiary files are used to assist State and County Offices in recording:

- COC “person” determination information
- information pertaining to producer payment eligibility
- member information for joint operations and entities.

B Purpose of Subsidiary Files

Information recorded in the subsidiary files is used by various processes, especially automated payment processes, to determine whether applicants are eligible for program benefits and the amount of the program benefit that can be issued.

2 Sources of Authority and Related Handbooks

A Sources of Authority

See 1-PL, paragraph 3 for additional information on the legislative history of payment limitation and payment eligibility provisions.

B Authority for Payment Limitation and Eligibility Provisions

Authority for payment limitation and payment eligibility provisions is in Sections 1001, 1001A, 1001B, and 1001C of the Food Security Act of 1985 (1985 Act), as amended.

C Authority for HELC and WC Provisions

Authority for HELC and WC provisions is in the 1985 Act, as amended by:

- Pub. L. 101-28
- Food, Agriculture, Conservation, and Trade Act of 1990 (1990 Act)
- Federal Agriculture Improvement and Reform Act of 1996 (1996 Act).

D Authority for Controlled Substance Violations

Authority for controlled substance violations is provided by Section 1764 of the 1985 Act, 99 Stat. 1354, 1652 (21 U.S.C. 881a), as amended.

2 Sources of Authority and Related Handbooks (Continued)

E FSA Handbooks

This table includes FSA handbooks related to subsidiary file applications.

Handbook	Purpose
1-PL	Provides instructions and uniform methods for State and County Offices to determine: <ul style="list-style-type: none"> • “persons” for payment limitation purposes • payment eligibility for each producer.
2-PL	Provides instructions for accessing and updating subsidiary files on the System/36. Subsidiary files are used to assist State and County Offices with: <ul style="list-style-type: none"> • recording “person” information for payment limitation purposes • recording payment eligibility information • enforcing eligibility and “person” determinations when issuing program payments through automated systems.
1-CM	Information for: <ul style="list-style-type: none"> • recording and updating name and address information in SCIMS • controlled substance violations • FCI linkage requirements.
6-CP	Provides instructions and procedure for administering the highly erodible and wetland conservation provisions.
Applicable program handbooks	Provides information on how data is used in the subsidiary files to determine producer eligibility and the application of payment limitation provisions.

3–10 (Reserved)

Part 2 Web-Based Subsidiary System General Information

11 Recording County

A Introduction

Every producer recorded in SCIMS will have an eligibility record and recording county. This is important because only the recording county will have the ability to update subsidiary customer records. However, there will be an option that will allow the recording county to be changed. When the recording county gives up their responsibility they will lose the right to update that producer record.

Regardless of how the recording county is established, once it is established, only the existing recording county can request a change to assign another county as the recording county.

B Migrating the Recording County

During migration eligibility information is being created from SCIMS for every customer who has a link to an FSA county. After the eligibility information is created a recording county will be determined using the following.

IF an FSA customer has...	AND...	AND legacy eligibility...	THEN...
multiple FSA county links in SCIMS	legacy multi-county file contains control county that is one of the FSA counties SCIMS has a link with	has the FSA county that legacy multi-county file shows as control-county	control county from legacy multi-county file is the recording county for eligibility.
		does not have the same FSA county that legacy multi-county file shows as control-county	the ZIP Code process will be used to determine recording county.
	legacy multi-county file control county is not one SCIMS has a link with	has same FSA counties that SCIMS has links with	
1 FSA county link in SCIMS	does not need to look at legacy multi-county file	has same FSA county as SCIMS link	recording county is the FSA county link.
		does not have same FSA county as SCIMS link	

11 Recording County (Continued)

C Recording County for New FSA Customers

When a new FSA customer is entered in SCIMS, the system must establish a recording county. A new FSA customer is someone added to SCIMS for the first time, and linked to a county at that time. The linked county will be the recording county. If a new FSA customer is linked to 2 counties at the same time, the system will use the ZIP Code process to assign the recording county.

IF...	AND is linked to...	THEN...
a new FSA customer is added to SCIMS	a county in SCIMS	that county is assigned as the recording county.
	2 or more counties at the same time in SCIMS	the ZIP Code process is used to assign the recording county.

Note: If, after migration, a subsidiary customer has a recording county, then adds links or attaches to other counties, the existing recording county will remain the recording county.

D Changing Recording County

Change a recording county according to the following table.

Step	Action	Result	
1	Recording county calls up the Recording County Screen, which lists all the counties the producer is currently "linked to".	A list of all the counties the producer is linked to will be displayed with the recording county highlighted.	
2	Click on the new recording county to change the recording county.	The new recording county will be highlighted.	
3	Select the update function.	The following message will be displayed, "Is this the new recording county? Yes or No".	
4	Answer either "Yes" or "No".	IF...	THEN the system will...
		yes	automatically update the new county as the recording county.
		no	return to start and wait for action. Go to step 1.
5	Whenever a recording county change is completed, the system will generate a message to be sent out to all the producer's counties on the County Message Log. The notification of an existing message will be displayed on each county's system the message is read.	The following message will be displayed to all counties on the County Message Log. Message: "Producer's name, SS# and type, Recording County has changed from STCTYA to ST CTYB on __date__."	

Note: Only the recording county can make a change. Only 1 county can be selected as the new recording county. A CMA county is ineligible to be the recording county.

11 Recording County (Continued)**E ZIP Code Process**

When all other methods fail, the system will use the ZIP Code process to assign an FSA customer a recording county according to this table.

Step	Action	Results
1	From the FSA producer's home address ZIP Code subtract individually each County Office ZIP Code with a link to the FSA customer.	Arrange the results in ascending order.
2	Find the result with the smallest difference between ZIP Codes.	This County Office is the recording county.
3	If 2 County Offices have the same result, then find the County Office ZIP Code with the lowest numerical ZIP Code.	This County Office is the recording county.

Only 1 county can be assigned as the recording county. A CMA county is ineligible to be the recording county.

F Error Messages

The following error messages will be displayed if the user does not enter a valid recording county data.

IF the user is...	THEN the following message will be displayed...
making a change and is the current recording county	"This is the current recording county".
trying to highlight 2 or more counties	"Only 1 county can be recording county".
a non-recording county trying to make a change	"Only the recording county can make this change".

12 Security

A Overview

In the new system security is a major issue. Because the data in the FSA subsidiary file is very sensitive, only very limited access is granted. This is an attempt to prevent the release or reading of this sensitive data. Security will determine who:

- can make updates to records
- has view-only authority
- has no access at all.

B Security Set Up

All levels within the FSA organization are required to set up security accounts for employees who are to have access to FSA records on the new system. When establishing these security accounts, the level of authority to access data must be considered. The following are the levels of security in the new system:

- full access to update records
- view-only authority
- no access at all.

C System Security

In the new system the security level is verified at the time of signing on the system. Immediately, when a user signs on the new system, security goes out and checks the authenticity of the user. When authenticity has been verified, then the security process sends back a code as to the controlled membership group that particular user has been assigned. That code then controls the user allowing access only to their level of security until they sign off.

The security application process provides service access by user group. Currently the following groups have been identified for access control:

- those not allowed any access
- those allowed view-only access
- those that are allowed general update access, if they are the recording county
- those that are allowed general update access, if their State contains the recording county
- those with special update access privilege
- system administrator
- persons with authority to initiate rollover and data migrations.

The system is capable of handling more groups as the need arises.

12 Security (Continued)**D Determining User Update Capability**

All FSA personnel will have some update capability. Only FSA personnel, who are in the recording county for that producer, can change and modify the data. In other words, recording county FSA users have full “update” capability. All non-recording county FSA personnel will only have “view-only” capability.

At the State Office level, selected personnel will have update capability only for those producers whose recording county is in that State. National Office level personnel will have restricted update capability of the FCIC fraud records.

E Determining View-Only Update Capability

All FSA and NRCS personnel will have view-only capability. The system will have to authenticate the user as FSA or NRCS personnel.

F Denied Access

At this time all other persons will be denied both update and view-only capability. The security system built in the new system is flexible, because other groups may be added to the list of users in the future.

G User Update Restriction by Level

For control purposes each level of users will be restricted in their update capability. At the:

- County Office level their authority will be to update records for all producers for whom they are the recording county
- State Office level selected personnel will have the authority to update any producer whose recording county is in their State
- select National Office level personnel will have the authority to update any producer record for FCIC fraud and all personnel will have view-only.

12 Security (Continued)

H Security Accessibility Table

The following table is a summary of the approved users that security will check before allowing access.

Group	User	Access Capability
FSA	Recording county personnel.	Update.
	Nonrecording county personnel.	View-only.
	State Office personnel.	Update any producer whose recording county is in the State and view-only.
	National Office personnel.	Update FCIC fraud and view-only.
	Kansas City computer personnel.	View-only.
NRCS	All personnel.	View-only.
Others	CMA employees.	View-only (future).
All	Non-FSA and nongovernment.	Denied.

--13 Get Change Alert Message System*A Change Alert Messages**

A change alert message is generated by the Web-based system to notify affected County Offices of changes for a producer. A change alert message can be viewed by clicking the “Get Change Alert” button appearing on the left side in the blue portion of the main screen.

At this time, change alert messages only notify County Offices of recording county changes. When new processes are added to the subsidiary system, then it is anticipated that more change alert messages will be added.

B Viewing Change Alert Messages

A message will be generated and sent to affected County Offices when a change to a recording county is made. An icon will be displayed when a new message is received. The icon will continue to be displayed until the message is read by the County Office.

Each county to which the producer is linked in SCIMS will receive this change alert message, to notify all users of this recording county change. The only county that can change a recording county is the recording county. If the change is not correct, then the new recording county must make the correction.

After a change alert message is read it will remain in the lists of alerts for 30 days. During the 30-day period the message can be accessed and read as many times as necessary. After the 30-day period the message will automatically disappear.

C Change Alert Report

At this time there is no change alert report, however users can print the report by accessing the “Print” option from the “File” menu option at the top of the web page.

D Deletion of Change Alert

Users do not have the capability to delete change alert messages. Messages will automatically be removed 30 days after the message was generated.--*

14–20 (Reserved)

Part 3 Producer Eligibility Information**21 General Information****A Introduction**

This part provides information and procedure for accessing and updating the web-based eligibility system.

B Purpose of the Data in the Eligibility System

The eligibility system is designed to record information needed to ensure that only producers who comply with applicable program provisions receive USDA program benefits.

Therefore, it is critical that information in the eligibility system be updated properly. Data in the eligibility system is used to determine producer program benefit eligibility for, but not limited to, the following programs:

- DCP
- CRP
- price support loans and LDP's
- farm loans
- NAP
- ad-hoc disaster programs.

22 Web-Based System Eligibility Records

A Introduction

In the web-based system, an eligibility record is created for each customer recorded in SCIMS that is also linked to at least 1 FSA County Office. Like SCIMS, only 1 eligibility record will exist for each customer in the new web-based environment.

B Migrating Current Eligibility Records to the Web-Based System

Current eligibility data from the legacy system will be migrated to the new system for each eligibility determination. When the new web-based eligibility system is deployed, eligibility records will be created and updated according to this table.

Note: See each applicable paragraph for information on how the existing eligibility values are migrated to the web-based system.

IF the SCIMS customer...	THEN...
has an eligibility record in only 1 county	data from that county will be migrated to the new web-based system for: <ul style="list-style-type: none"> • current year (2005) • 6 previous years.
has an eligibility record in more than 1 county	data from all counties will be compared to determine what values should be migrated to the new web-based system for: <ul style="list-style-type: none"> • current year (2005) • 6 previous years.
does not have an existing eligibility record but the customer is linked to at least 1 FSA County Office	an eligibility record will be created for the customer with default values applicable for each determination for: <ul style="list-style-type: none"> • current year (2005) • 6 previous years.

C Creating Eligibility Records for New FSA Customers After Migration

Eligibility records will be created with default values for new FSA customers when the required name and address information is updated in SCIMS. This process occurs automatically when “Submit” is clicked and the record information is updated in SCIMS.

Note: An eligibility record will not be created unless the customer is linked to at least 1 FSA County Office.

See each applicable paragraph for information on the default values for each eligibility determination.

22 Web-Based System Eligibility Records (Continued)

D Availability of Subsidiary Eligibility Data

Under the System 36, space and storage were a major problem and allowed for 5 years to be displayed but only 3 years to be accessible. This factor was a problem in the past, because new programs, which started 3 or 4 years after the current year, needed to access and update records.

In the new system, space and storage are not a problem. As many years as necessary can be saved; however, building up the required number of years is a problem. To start subsidiary years of records will be migrated from the System 36 to the new system. During the transition period as a new FY is added none of the prior years will be archived.

The following table is a guide to show the eligibility value and the years to be displayed. As new programs are announced, they will be added to the system.

Description	2005	2004	2003	2002	2001	2000	1999
Foreign Person	X	X	X	X	X	X	X
Person	X	X	X	X	X	X	X
Actively Engaged	X	X	X	X	X	X	X
Cash Rent Tenant and Cropland Factor	X	X	X	X	X	X	X
Permitted Entity	X	X	X	X	X	X	X
AD-1026	X	X	X	X	X	X	X
Conservation Compliance	X	X	X	X	X	X	X
Adjusted Gross Income	X	X	X				
Controlled Substance	X	X	X	X	X	X	X
Gross Revenue for NAP	X	X	X	X	X		
Gross Revenue for Disaster		*--X	X--*	X	X	X	X
NAP Non-Compliance	X	X	X	X	X		
Delinquent Debt	X	X	X	X	X	X	X
FCIC Fraud	X	X	X				
FCI	X	X	X	X	X	X	X

E BIA ID Number 52-1176810

An eligibility record will not be created for BIA ID number 52-1176810. Indians represented by BIA are the producers requesting program benefits and as such eligibility records should be created and updated for the Indian represented by BIA, not BIA. BIA does not actually own land or participate in FSA programs. Therefore, there is no reason to create and update eligibility data for BIA.

F Downloading Eligibility Data to the System 36

Eligibility data must be downloaded to the System 36 to process program benefits. See Exhibit 6 for information on how data is downloaded from the Web-based application.

23 Accessing and Updating Eligibility File Records

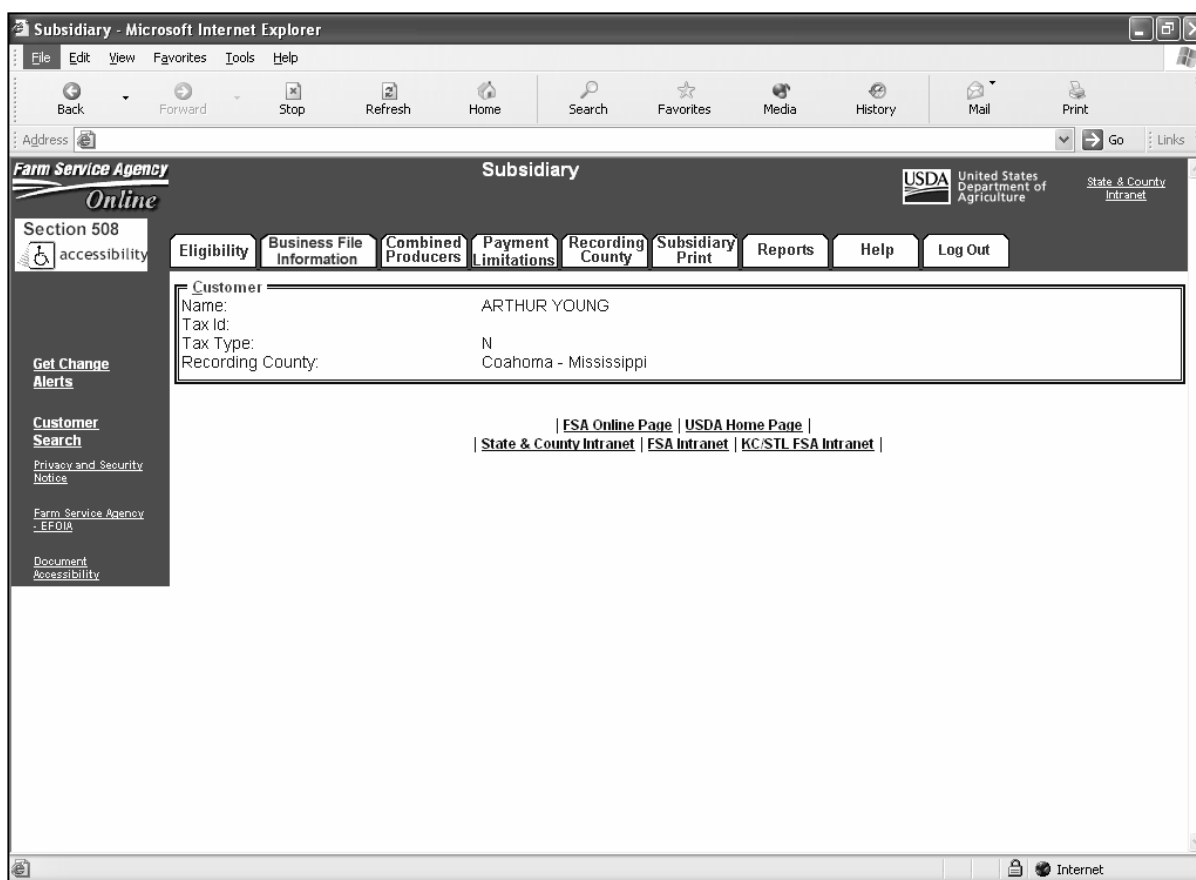
A Accessing the Subsidiary Eligibility System

Access producer's eligibility records according to this table.

Step	Action
1	<p>*--Access the subsidiary web-based application by either of the following methods:</p> <ul style="list-style-type: none"> • typing the URL https://indianocean.sc.egov.usda.gov/Subsidiary • clicking on “Subsidiary” from the FSA Applications Web Page on the FSA Intranet.--*
2	Click on “Customer Search” to access the SCIMS search page.
3	<p>Select a SCIMS customer by entering either of the following and clicking “Search”:</p> <ul style="list-style-type: none"> • tax ID number and ID type • customer name.
4	Click the “Eligibility” tab at the top of the subsidiary web page.

B Example of Subsidiary Web Page

Following is an example of the Subsidiary Web Page.



23 Accessing and Updating Eligibility File Records (Continued)

C Viewing and/or Updating Eligibility

Any FSA employee can view data in the subsidiary eligibility system. However, only the following designated users have the authority to update subsidiary eligibility data:

- FSA County Office employees associated with the producer's recording county
- FSA State Office employees in which the producer's recording county is associated with a County Office in their State
- National Office employees have update responsibility for FCIC fraud determinations.

This table describes the process for updating data in the subsidiary eligibility system.

Note: See paragraphs 24 through 38 for additional information pertaining to each type of eligibility determination.

Step	Action	
1	Update the applicable eligibility information and click "Submit" at the bottom of the web page.	
	If the updated data:	
	<ul style="list-style-type: none"> • passes the applicable validations for the eligibility information being updated, proceed to step 2 • does not pass the applicable validations, then an informational message will be displayed at the top of the web page. See paragraphs 24 through 38 for additional information on applicable error messages. 	
2	An informational web page is displayed that summarizes the changes that have been submitted for update. The original information is displayed along with the new information so a comparison can be made to determine if the data being updated is correct.	
	IF the user wants to...	THEN click...
	accept the changes and continue with the update process	"Accept" button. The data will be updated to the eligibility database and the message, "This Customer was successfully updated.", will be displayed at the top of the producer's eligibility web page.
	make additional changes for the selected producer or revise the changes that have been made	"Revise" button. The eligibility web page will be redisplayed for the selected producer with the changes that were previously selected so additional modifications can be recorded. Note: Changes are not updated to the eligibility database until the "Accept" button is clicked on the confirmation web page.
	cancel the process and exit without saving the changes	"Cancel" button. The modified data will not be written to the eligibility database and the eligibility web page will be redisplayed for the selected producer.

23 Accessing and Updating Eligibility File Records (Continued)

D Screen Tips

The subsidiary eligibility web page uses short definitions for each applicable determination. For example, “Actively Engaged” designates the producer has been determined to be “actively engaged in farming”.

Each field on the subsidiary web page includes “screen tip” information that further defines the applicable option and/or information that should be recorded in the field. The screen tip:

- can be accessed by placing the mouse over the applicable option
- will be displayed for approximately 5 seconds.

The following are examples of screen tips used on the “Person Eligibility” section of the subsidiary web page.

Option/Field	Screen Tip
COC Determination Completed	Producer has filed all documentation and COC has completed applicable determinations.
Not Filed	Producer has not filed the required documentation for a person determination.
Awaiting Determination	Producer has filed all the documentation required for a person determination; however the COC determination has not been completed.
Awaiting Revision	Producer has filed all the documentation required for a revised person determination; however the COC determination has not been completed.

23 Accessing and Updating Eligibility File Records (Continued)**E Quick Access or Shortcut Keys**

Quick access or shortcut keys have been created for those users that prefer to move through the eligibility web page using the keyboard instead of the mouse. These keys allow the user to “jump” directly to a specific section of the eligibility web page by pressing the “Alt” key plus another designated key.

This table defines the shortcut keys available for the subsidiary eligibility web page.

Section	Quick Access/Shortcut Key
Actively Engaged	Alt - A
AD-1026	Alt - I
Adjusted Gross Income	Alt - J
Cash Rent Tenant and Cropland Factor	Alt - H
Conservation Compliance	Alt - V
Controlled Substance	Alt - B
Customer	Alt - C
Delinquent Debt	Alt - Q
FCI	Alt - I
FCIC Fraud	Alt - U
Foreign Person	Alt - M
Gross Revenue for Disaster	Alt - O
Gross Revenue for NAP	Alt - G
NAP Non-Compliance	Alt - N
Permitted Entity	Alt - E
Person	Alt - P
Reset	Alt - R
Submit	Alt - S

24 Foreign Person Determination Information

A Introduction

Data in the foreign person section of the eligibility web page is used to determine producer eligibility based on the foreign person provisions. See 1-PL, subparagraph 16 B for a list of program benefits covered by foreign person provisions.

B Example of Foreign Person Section of Eligibility Web-Page

Following is an example of the the Foreign Person Section of the Eligibility Web Page.

Farm Service Agency Online

Subsidiary Eligibility

USDA United States Department of Agriculture State & County Intranet

Section 508 accessibility

Eligibility Business File Information Combined Producers Payment Limitations Recording County Subsidiary Print Reports Help Log Out

Customer

Name: ARTHUR YOUNG

Tax Id:

Tax Type: N

Recording County: Coahoma - Mississippi

Year: 2004 Go

Get Change Alerts

Customer Search

Privacy and Security Notice

Farm Service Agency 6666

Foreign Person

COC Determination

Has the producer met the foreign person provision?

☐ Yes ☒ Pending ☐ No

Actively Engaged AD1028 Adjusted Gross Income Cash Rent Tenant Conservation Compliance

Controlled Substance Delinquent Debt Federal Crop Insurance Federal Crop Insurance Corporation Fraud Gross Revenue for NAP Foreign Person

Gross Revenue for NAP NAP Non Compliance Permitted Entity Person Eligibility

Top Bottom

24 Foreign Person Determination Information (Continued)

C Fields Applicable to Foreign Person Determinations

Foreign person provisions do not apply to producers that meet the following conditions:

- individuals that are United States citizens
- individuals that are legal resident aliens
- businesses that originate in the United States.

As a result, the foreign person section will only be displayed on the eligibility determination web page if both of the following conditions are met:

- citizenship or originating country in SCIMS is anything other than “United States”
- resident alien indicator in SCIMS is “No” or “Unknown”.

Based on the data in SCIMS, the foreign person section will be displayed for applicable producers. If the foreign person section is not displayed for the applicable producer, then it is assumed that the foreign person provisions have been met. Therefore, it is imperative that County Offices shall ensure the citizenship country, originating country, and resident alien data is recorded accurately in SCIMS.

This table lists the options applicable to the “COC Determination” field applicable to foreign person determinations.

Option	Explanation
Yes	Producer has filed the required documentation and COC has determined that the producer meets the foreign person provisions by providing land, capital, and active personal labor.
No	COC has determined the producer does not meet the foreign person provisions because the producer is not providing land, capital, and active personal labor.
Pending	COC has not made a foreign person determination for either of the following reasons. <ul style="list-style-type: none"> • Producer has not filed the documentation necessary for a foreign person determination. • Producer has filed the required documentation however COC has not completed their determination.

24 Foreign Person Determination Information (Continued)

D Error Messages

Users are required to select 1 of the displayed options as the “COC Determination”. However, the “COC Determination” will initially be set either through the migration process or as a default value and users cannot de-select those options without selecting another option. Therefore, since an option is always selected, there are no error messages applicable to the foreign person determination information.

E Field Default Values

When new eligibility records are created, the foreign person “COC Determination” is defaulted according to this table.

IF the SCIMS customer’s ...	AND the SCIMS customer’s “Resident Alien” flag is...	THEN...
“Citizenship Country” is “United States” or “Unknown”		foreign person provisions do not apply to the producer.
“Citizenship Country” is anything other than “United States” or “Unknown”	“Yes”	foreign person provisions do not apply to the producer.
	“No”	the COC determination is defaulted to “Pending” indicating that COC has not made a foreign person determination.
	“Unknown or N/A”	
“Originating Country” is “United States” or “Unknown”		foreign person provisions do not apply to the producer.
“Originating Country” is anything other than “United States” or “Unknown”		the COC determination is defaulted to “Pending” indicating that COC has not made a foreign person determination.

24 Foreign Person Determination Information (Continued)

F Migrating Eligibility Data From the Legacy System

Foreign person “COC Determination” will be migrated:

- from the actively engaged data residing on the KC-ITSD mainframe
- from the producer’s control county record only for the applicable year
- for the current year and previous 6 years
- only for producers that are defined as foreign persons based on the data recorded in SCIMS.

This table describes how the data is migrated to the foreign person “COC Determination” in the web-based system.

IF the “actively engaged” flag in the producer’s control county record is...	THEN the “COC Determination” field in the web-based system will be set to....
“Blank”, “M”, or “S”	“Pending”, indicating COC has not made a foreign person determination.
“B” or “Y”	“Yes”, indicating COC has determined that the producer is providing land, capital, and active personal labor.
“N”	“No”, indicating COC has determined that the producer is not providing land, capital, and active personal labor.

25 Person Determination Information

A Introduction

Data in the person section of the eligibility web page is used to determine whether a person determination has been completed for the producer. See 1-PL, subparagraph 16 B for a list of program benefits covered by “person” provisions.

B Example of Person Section of Eligibility Web-Page

The following is an example of the Person Section of the Eligibility Web Page.

Farm Service Agency Online

Subsidiary Eligibility

USDA United States Department of Agriculture State & County Intranet

Section 508 accessibility

Eligibility Business File Information Combined Producers Payment Limitations Recording County Subsidiary Print Reports Help Log Out

Customer

Name: ARTHUR YOUNG

Tax Id:

Tax Type: N

Recording County: Coahoma - Mississippi

Year: 2004 Go

Actively Engaged AD1020 Adjusted Gross Income Cash Rent Tenant Conservation Compliance

Controlled Substance Delinquent Debt Federal Crop Insurance Federal Crop Insurance Corporation Fraud Gross Revenue for NAP

NAP Non-Compliance Permitted Entity Person Eligibility

Top Bottom

Person Eligibility

COC Determination

☐ COC Determination Completed ☒ Not Filed

☐ Awaiting Determination ☐ Awaiting Revision

Date Documentation Filed by Producer ☒

COC Determination Date ☒

Actively Engaged AD1020 Adjusted Gross Income Cash Rent Tenant Conservation Compliance

Controlled Substance Delinquent Debt Federal Crop Insurance Federal Crop Insurance Corporation Fraud Gross Revenue for NAP

NAP Non-Compliance Permitted Entity Person Eligibility

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25 Person Determination Information (Continued)

C Fields Applicable to Person Determinations

This table lists the fields applicable to “person” determinations.

Field	Option	Explanation
COC Determination	COC Determination Completed	Producer has filed all required documentation and COC has completed applicable determinations.
	Not Filed	Producer has not filed the required documentation for a person determination.
	Awaiting Determination	Producer has filed all documentation required for a person determination, however the COC determination has not been completed.
	Awaiting Revision	Producer has filed all documentation required for a revised person determination, however the COC determination has not been completed.
Date Documentation Filed by Producer		<p>Date the producer provided all documentation required for a “person” determination. An entry is required if any of the following options are selected as the COC determination:</p> <ul style="list-style-type: none"> • COC Determination Completed • Awaiting Determination • Awaiting Revision.
COC Determination Date		Date the “person” determination is completed by COC. An entry is required if “COC Determination Completed” is selected as the COC determination.

25 Person Determination Information (Continued)

D Error Messages

This table provides a list of error messages that may be displayed when updating “person” eligibility data.

Message	Reason for Message	Corrective Action
Must enter the date the producer filed the documentation for a person determination.	User selected any of the following as the “COC Determination” but did not enter a date in the “Date Documentation Filed by Producer” field. <ul style="list-style-type: none"> • COC Determination Completed • Awaiting Determination • Awaiting Revision. 	Take either of the following actions. <ul style="list-style-type: none"> • Enter the date the producer filed the documentation required for a “person” determination. • Select another option as the “COC Determination”.
Date not allowed based on “COC Determination” option selected.	User selected “Not Filed” as the “COC Determination” and entered a date in the “Date Documentation Filed by Producer” field.	Take either of the following actions. <ul style="list-style-type: none"> • Remove the date from the “Date Documentation Filed by Producer” field. • Select another option as the “COC Determination”.
COC determination is required based on the determination selected.	User selected “COC Determination Completed” as the “COC Determination” but did not enter a date in the “COC Determination Date” field.	Take either of the following actions. <ul style="list-style-type: none"> • Enter the “COC Determination Date”. • Select another option as the “COC Determination”.
COC determination has not been completed so a COC determination date is not applicable.	User selected “Not Filed” as the “COC Determination” and entered a date in the “COC Determination Date” field.	Take either of the following actions. <ul style="list-style-type: none"> • Remove the date from the “COC Determination Date” field. • Select another option as the “COC Determination”.
Date cannot be later than today’s date.	Date entered or selected in either of the following fields is later than the current date: <ul style="list-style-type: none"> • “Date Documentation Filed by Producer” • “COC Determination Date”. 	Date entered or selected cannot be later than the current date. Re-enter a valid date or select a date using the calendar icon.
Invalid date.	Date entered or selected in either of the following fields is not a valid date: <ul style="list-style-type: none"> • “Date Documentation Filed by Producer” • “COC Determination Date”. 	Date entered or selected is not a valid date. Re-enter a valid date or select a date using the calendar icon.

25 Person Determination Information (Continued)

E Field Default Values

When new eligibility records are created, “person” field values are defaulted according to this table.

Field	Default Value
COC Determination	“Not Filed” indicating the producer has not filed all documentation required for a “person” determination.
Date Documentation Filed by Producer	“Blank”.
COC Determination Date	“Blank”.

F Migrating Eligibility Data From the Legacy System

“Person” values will be migrated:

- from the data residing on the KC-ITSD mainframe
- from the producer’s control county record only for the applicable year
- for the current year and previous 6 years
- for the “COC Determination” field only.

Note: The “Date Documentation Filed by Producer” and “COC Determination Date” fields will be set to “blank” during the migration process. However, users are required to update these fields when the producer’s person eligibility information is updated.

This table describes how the data is migrated to the “person” determination fields in the web-based system.

IF the “person” flag in the producer’s control county record is...	THEN the “COC Determination” field in the web-based system will be set to...
“blank” or “N”	“Not Filed”, indicating the producer has not filed the required documentation for a person determination.
“P”	“Awaiting Determination”, indicating the producer has filed all documentation required for a person determination, however the COC determination has not been completed.
“Y”	“COC Determination Completed”, indicating the producer has filed all required documentation and COC has completed applicable determinations.

26 Actively Engaged Determination Information

A Introduction

Data in the actively engaged section of the eligibility web page is used to determine producer eligibility based on the “actively engaged in farming” provisions. See 1-PL, subparagraph 16 B for a list of program benefits covered by “actively engaged in farming” provisions.

B Example of Actively Engaged Section of Eligibility Web Page

Following is an example of the Actively Engaged Section of the Eligibility Web Page

Farm Service Agency Online

Subsidiary Eligibility

USDA United States Department of Agriculture State & County Intranet

Section 508 accessibility

Eligibility Business File Information Combined Producers Payment Limitations Recording County Subsidiary Print Reports Help Log Out

Customer

Name: ARTHUR YOUNG

Tax Id:

Tax Type: N

Recording County: Coahoma - Mississippi

Year: 2004 Go

Get Change Alerts

Customer Search

Privacy and Security Notice

Farm Service Agency

Actively Engaged

COC Determination

☐ Actively Engaged ☒ Not Filed ☐ Awaiting Revision

☐ Awaiting Determination ☐ Not Actively Engaged

Date Documentation Filed by Producer ▼

COC Determination Date ▼

Suspended Producer

☒ Not Suspended ☐ Suspended

Actively Engaged

AD1028

Adjusted Gross Income

Cash Rent Tenant

Conservation Compliance

Controlled Substance

Delinquent Debt

Federal Crop Insurance

Federal Crop Insurance Corporation Fraud

Gross Revenue for NAP

NAP Non Compliance

Permitted Entity

Person Eligibility

Top Bottom

26 Actively Engaged Determination Information (Continued)

C Fields Applicable to Actively Engaged Determinations

This table lists the fields applicable to “actively engaged in farming” determinations.

Field	Option	Explanation
COC Determination	Actively Engaged	Producer has filed the required documentation and COC has determined the producer meets the “actively engaged in farming” provisions.
	Not Filed	Producer has not filed the documentation necessary for an “actively engaged in farming” determination.
	Awaiting Determination	Producer has filed all documentation required for an actively engaged in farming determination, however the COC determination has not been completed.
	Awaiting Revision	Producer has revised the documentation required for an “actively engaged in farming” determination, however COC has not completed the new “actively engaged in farming” determination.
	Not Actively Engaged	COC has determined the producer does not meet the “actively engaged in farming” provisions.
Date Documentation Filed by Producer		<p>Date the producer provided all required documentation required to determine whether the producer is “actively engaged in farming”. An entry is required if any of the following options are selected as the COC determination.</p> <ul style="list-style-type: none"> • Actively Engaged • Awaiting Determination • Awaiting Revision • Not Actively Engaged.
COC Determination Date		<p>Date the “actively engaged in farming” determination is made by COC. An entry is required if either of the following options are selected as the COC determination.</p> <ul style="list-style-type: none"> • Actively Engaged • Not Actively Engaged.
Suspended Producer	Not Suspended	Producer/member has not designated more than 3 entities for payment.
Note: See subparagraph G for additional information.	Suspended	Producer/member has designated more than 3 entities for payment.

26 **Actively Engaged Determination Information (Continued)****D Error Messages**

This table provides a list of error messages that may be displayed when updating actively engaged eligibility data.

Message	Reason for Message	Corrective Action
Must enter the date the producer filed the documentation for an actively engaged determination.	User selected any of the following as the "COC Determination" but did not enter a date in the "Date Documentation Filed by Producer" field. <ul style="list-style-type: none"> Actively Engaged Awaiting Determination Awaiting Revision Not Actively Engaged. 	Take either of the following actions. <ul style="list-style-type: none"> Enter the date the producer filed the documentation required for an "actively engaged in farming" determination. Select another option as the "COC Determination".
Date not allowed based on "COC Determination" option selected.	User indicated the producer has not filed the required documentation for an "actively engaged in farming" determination, however a date was entered in the "Date Documentation Filed by Producer" field.	Take either of the following actions. <ul style="list-style-type: none"> Remove the date from the "Date Documentation Filed by Producer" field. Select a different option as the "COC Determination".
Date cannot be later than today's date.	Date entered or selected in either of the following fields is later than the current date. <ul style="list-style-type: none"> "Date Documentation Filed by Producer" "COC Determination Date". 	Date entered or selected cannot be later than the current date. Re-enter a valid date or select a date using the calendar icon.
Invalid date.	Date entered or selected in either of the following fields is not a valid date. <ul style="list-style-type: none"> "Date Documentation Filed by Producer" "COC Determination Date". 	Date entered or selected is not a valid date. Re-enter a valid date or select a date using the calendar icon.

E Field Default Values

When new eligibility records are created, actively engaged field values are defaulted according to this table.

Field	Default Value
COC Determination	"Not Filed" indicating the producer has not filed all documentation required for an actively engaged in farming determination.
Date Documentation Filed by Producer	"Blank".
COC Determination Date	"Blank".
Suspended Producer	"Not Suspended" indicating the producer/member has not designated more than three entities for payment.

26 Actively Engaged Determination Information (Continued)

F Migrating Eligibility Data From the Legacy System

Actively engaged values will be migrated:

- from the data residing on the KC-ITSD mainframe
- from the producer's control county record only for the applicable year
- for the current year and previous 6 years
- for the "COC Determination" and "Suspended Producer" fields only.

Note: The "Date Documentation Filed by Producer" and "COC Determination Date" fields will be set to "blank" during the migration process. However, users are required to update these fields when the producer's actively engaged eligibility information is updated.

This table describes how the data is migrated to the actively engaged determination fields in the web-based system.

IF the “actively engaged” flag in the producer’s control county record is...	THEN the “COC Determination” field in the web-based system will be set to...	AND the “Suspended Producer” field in the web-based system will be set to...
“Blank” or “M”	“Not Filed”, indicating the producer has not filed all documentation required for an actively engaged in farming determination	“Not Suspended”, indicating producer or member has not designated more than three entities for payment.
“B”	“Actively Engaged”, indicating the producer has been determined to be actively engaged in farming	
"Y"		
“N”	“Not Actively Engaged”, indicating the producer is not actively engaged in farming on the entire farming operation	“Suspended”, indicating producer or member has designated more than three entities for payment.
“S”	“Not Filed”, indicating the producer has not filed all documentation required for an actively engaged in farming determination	

26 Actively Engaged Determination Information (Continued)

G Correcting Suspended Producer Situations

The KC-ITSD mainframe sets the “Suspended Producer” option based on the number of permitted entities counted on the mainframe. To correct a suspended producer situation, the recording county shall compare the data recorded in the system to CCC-501B filed by the producer to ensure the designations are recorded properly.

After the review and any applicable updates and/or deletions are completed, the recording county shall:

- contact all counties in which the producer is active to ensure each county has recorded the information correctly in the permitted entity files

Note: Corrected data will be uploaded to the KC-ITSD mainframe and the permitted entity count process will run again. However the updates will not be immediate because the upload/download process for the permitted entity file will continue to occur bi-weekly.

- update the “Suspended Producer” option to “Not Suspended” in the web-based subsidiary application.

Warning: If the permitted entity count on the mainframe continues to exceed 3, the eligibility application will be automatically updated back to “Suspended” and any payments issued to the producer will be listed on applicable overpayment registers.

27 Cash Rent Tenant Determination Information

A Introduction

The legacy system eligibility file does not include a separate field for recording cash rent determinations. Instead the cash rent determination was included in the flag values used to update the actively engaged flag. In the web-based system, data has been added to record the cash rent determination information.

Data in the cash rent determination section of the eligibility web page is used to determine producer eligibility based on the cash rent provisions. See 1-PL, subparagraph 16 B for a list of program benefits covered by cash rent provisions.

B Example of Cash Rent Determination Section of Eligibility Web-Page

Following is an example of the Cash Rent Determination Section of the Eligibility Web Page.

Farm Service Agency Online

Subsidiary Eligibility

USDA United States Department of Agriculture State & County Intranet

Section 508 accessibility

Get Change Alerts

Customer Search

Privacy and Security Notice

Farm Service Agency

Eligibility **Business File Information** **Combined Producers** **Payment Limitations** **Recording County** **Subsidiary Print** **Reports** **Help** **Log Out**

Customer

Name: ARTHUR YOUNG

Tax Id:

Tax Type: N

Recording County: Coahoma - Mississippi

Year: 2004

[Actively Engaged](#) [Controlled Substance](#) [NAP Non Compliance](#)

[AD-1026](#) [Delinquent Debt](#) [Permitted Entity](#)

[Adjusted Gross Income](#) [Federal Crop Insurance](#) [Person Eligibility](#)

[Cash Rent Tenant](#) [Federal Crop Insurance Corporation Fraud](#)

[Conservation Compliance](#) [Gross Revenue for NAP](#)

[Top](#) [Bottom](#)

Cash Rent Tenant

- COC Determination

Does the producer meet the cash rent tenant provisions?

☐ Eligible ☐ Partially Eligible

☐ Ineligible ☐ Not Applicable

☒ Awaiting Determination

Cropland Factor

[Actively Engaged](#) [Controlled Substance](#) [NAP Non Compliance](#)

[AD-1026](#) [Delinquent Debt](#) [Permitted Entity](#)

[Adjusted Gross Income](#) [Federal Crop Insurance](#) [Person Eligibility](#)

[Cash Rent Tenant](#) [Federal Crop Insurance Corporation Fraud](#)

[Conservation Compliance](#) [Gross Revenue for NAP](#)

[Top](#) [Bottom](#)

27 Cash Rent Tenant Determination Information (Continued)

C Fields Applicable to Cash Rent Determinations

This table lists the fields applicable to cash rent tenant determinations.

Field	Option	Explanation	
COC Determination	Eligible	COC has determined that the producer fully meets the cash rent tenant provisions on all acreage in the farming operation.	
	Partially Eligible	COC has determined that the producer does not meet the cash rent tenant provisions, however the producer is eligible on land that is owned.	
	Ineligible	COC has determined that the producer does not meet the cash rent tenant provisions on any acreage in the farming operation.	
	Not Applicable	Producer has filed the required documentation and the COC has determined the cash rent provisions do not apply because the producer does not cash rent any land.	
	Awaiting Determination	Producer has filed the required documentation, however a COC determination has not been completed.	
Cropland Factor		Initially the cropland factor will be established during the migration process based on data in the legacy system. Once set, the cropland factor may need to be changed based on the "COC Determination" option selected.	
		Note: See 1-PL, paragraph 134 for additional information about computing cropland factors.	
		IF the "COC Determination" selected is...	THEN the cropland factor must be...
		"Eligible"	1.0000.
		"Partially Eligible"	<ul style="list-style-type: none"> greater than 0.0000 less than 1.0000.
		"Ineligible"	0.0000.
		"Not Applicable"	1.0000.
		"Awaiting Determination"	0.0000.

27 Cash Rent Tenant Determination Information (Continued)

D Error Messages

This table provides a list of error messages that may be displayed when updating cash rent tenant eligibility data.

Message	Reason for Message	Corrective Action
Cropland factor cannot be overridden based on the COC determination selected.	User attempted to change the cropland factor from 1.0000 or 0.0000 but did not select "Partially Eligible" as the "COC Determination".	Take either of the following actions. <ul style="list-style-type: none"> • Enter a cropland factor of 1.0000 or 0.0000 based on the provisions of subparagraph C. • Select "Partially Eligible" as the "COC Determination".
Cropland factor not applicable for the COC determination selected.	User selected an option other than "Partially Eligible" as the "COC Determination" but the cropland factor is: <ul style="list-style-type: none"> • greater than zero • less than 1.0000. 	
Cropland factor must be manually computed and entered based on the COC determination selected.	User selected "Partially Eligible" as the "COC Determination" but did not change the cropland factor from 1.0000 or 0.0000.	Take either of the following actions. <ul style="list-style-type: none"> • Compute the cropland factor according to 1-PL and enter the result in the "cropland factor" field. • Select an option other than "Partially Eligible" as the "COC Determination".
Cropland factor cannot be greater than 1.0000 or less than zero	User entered a cropland factor that is: <ul style="list-style-type: none"> • greater than 1.0000 • less than 0.0000. 	Enter the correct cropland factor based on the provisions of subparagraph C.

E Field Default Values

When new eligibility records are created, cash rent tenant field values are defaulted according to this table.

Field	Default Value
COC Determination	"Awaiting Determination" indicating the COC determination has not been completed.
Cropland Factor	"0.0000".

27 Cash Rent Tenant Determination Information (Continued)

F Migrating Eligibility Data from the Legacy System

Cash rent tenant values will be migrated:

- from the legacy system's actively engaged flag
- from the data residing on the KC-ITSD mainframe
- from the producer's control county record only for the applicable year
- for the current year and previous 6 years
- for both the "COC Determination" and "Cropland Factor" fields.

This table describes how the data is migrated to the cash rent tenant determination fields in the web-based system.

IF the "actively engaged" flag in the producer's control county record is...	THEN the following option will be set as for the cash rent tenant "COC Determination" field in the web-based system.	AND the cropland factor will be set to...
"Blank", "M", "N", or "S"	"Awaiting Determination" indicating the COC determination has not been completed.	"0.0000".
"B"	"Partially Eligible" indicating the COC has determined that the producer does not meet the cash rent tenant provisions on all acreage that is cash rented.	the value of the cropland factor determined from the control county office's eligibility record.
"Y"	"Eligible" indicating the COC has determined that the producer fully meets the cash rent tenant provisions on all acreage that is cash rented.	"1.0000".

28 Permitted Entity Determination Information

A Introduction

The legacy system eligibility file does not include a separate field for recording permitted entity determinations. Instead the permitted entity designation was included in the flag values used to update the actively engaged flag. In the legacy system, an “M” value for actively engaged:

- indicates the producer does not wish to receive payment as an individual
- ensures the individual designation is not included in the permitted entity count on the mainframe.

In the Web-based system, data in the permitted entity determination section of the eligibility web page is used to specify whether the producer wishes to receive payment as an individual. See 1-PL, subparagraph 16 B for a list of program benefits covered by permitted entity provisions.

B Example of Permitted Entity Section of Eligibility Web Page

Following is an example of the Permitted Entity Section of the Eligibility Web Page.

Farm Service Agency Online

Subsidiary Eligibility

USDA United States Department of Agriculture State & County Intranet

Section 508 accessibility

Eligibility Business File Information Combined Producers Payment Limitations Recording County Subsidiary Print Reports Help Log Out

Customer

Name: ARTHUR YOUNG

Tax Id:

Tax Type: N

Recording County: Coahoma - Mississippi

Year: 2004 Go

Get Change Alerts

Customer Search

Privacy and Security Notice

Farm Service Agency

Actively Engaged AD1026 Adjusted Gross Income Cash Rent Tenant Conservation Compliance

Controlled Substance Delinquent Debt Federal Crop Insurance Federal Crop Insurance Corporation Fraud Gross Revenue for NAP

NAP Non Compliance Permitted Entity Person Eligibility

Top Bottom

Permitted Entity

COC Determination

Does the producer wish to receive payment as an individual or through a joint operation?

☒ Yes ☐ No

Actively Engaged AD1026 Adjusted Gross Income Cash Rent Tenant Conservation Compliance

Controlled Substance Delinquent Debt Federal Crop Insurance Federal Crop Insurance Corporation Fraud Gross Revenue for NAP

NAP Non Compliance Permitted Entity Person Eligibility

Top Bottom

28 Permitted Entity Determination Information (Continued)

C Fields Applicable to Permitted Entity Designations

Question, “Does the producer wish to receive payment as an individual or through a joint operation?”, is the only field applicable to the permitted entity section of the eligibility web page.

This table lists the available options for designating whether or not the producer wishes to receive payment as an individual.

Option	Explanation
Yes	<p>The producer is receiving payment through an individual interest or as a member of a joint operation. Selecting this option allows the producer to designate 2 other entities for payment.</p> <p>*--Note: This option should always be selected for joint operations and entities.--*</p>
No	<p>The producer:</p> <ul style="list-style-type: none"> • is a member of a joint operation, but is not receiving payment as an individual in any county • has a CRP contract that is under 5-CM rules and does not own land in any county for which an actively engaged determination is required • is a member of 3 entities and is not receiving payment as an individual or member of a joint operation in any county. <p>Selecting this option allows the producer to designate 3 entities for payment.</p>

* * *

D Field Default Value

When new eligibility records are created, the permitted entity field is defaulted to “Yes” indicating the producer wishes to receive payment as an individual farming interest or as a member of a joint operation.

28 Permitted Entity Determination Information (Continued)

E Migrating Eligibility Data from the Legacy System

Permitted entity data will be migrated:

- from the legacy system's actively engaged flag
- from the data residing on the KC-ITSD mainframe
- from the producer's control county record only for the applicable year
- for the current year and previous 6 years.

This table describes how the data is migrated for the permitted entity designation in the web-based system.

IF the "actively engaged" flag in the producer's control county record is...	THEN the permitted entity designation in the web-based system will be set to...
"Blank", "B", "N", "S", or "Y"	"Yes", indicating the producer has elected to receive payment as an individual and/or as a member of a joint operation.
"M"	"No", indicating the producer does not wish to receive payment as an individual or as a member of a joint operation.

29 AD-1026 Determination Information

A Introduction

Data in the AD-1026 section of the eligibility web page:

- includes information concerning the AD-1026 certification for the producer and any affiliates
- is used to determine producer eligibility.

Producers are required to certify their compliance with HELC and WC provisions on AD-1026 for all programs in which conservation compliance provisions apply. See 6-CP, subparagraph 402 A for a list of program benefits covered by HELC and WC provisions.

B Example of AD-1026 Section of Eligibility Web Page

Following is an example of the AD-1026 Section of the Eligibility Web Page.

The screenshot displays the 'Farm Service Agency Online' interface for 'Subsidiary Eligibility'. The top navigation bar includes links for 'Section 508 accessibility', 'Eligibility', 'Business File Information', 'Combined Producers', 'Payment Limitations', 'Recording County', 'Subsidiary Print', 'Reports', 'Help', and 'Log Out'. The main content area shows customer information for 'ARTHUR YOUNG' with fields for Name, Tax Id, Tax Type (N), Recording County (Coahoma - Mississippi), and Year (2004). Below this, there are links for 'Actively Engaged AD1026', 'Controlled Substance', and 'NAP Non Compliance'. The 'AD1026' section is expanded, showing certification options: 'Certified', 'Not Filed', 'COC Exemption', 'Affiliate Violation', 'Awaiting Certification', 'Good Faith Determination', and 'Awaiting Affiliate Certification'. It also includes fields for 'Date AD-1026 Filed', 'Referred to NRCS' (Yes/No), 'Date Referred to NRCS', and 'Date Continuous Certification Signed By Producer'. The bottom of the page features a 'Top' button and a 'Bottom' button.

29 AD-1026 Determination Information (Continued)

C Fields Applicable to AD-1026 Certifications

This table lists the fields applicable to AD-1026 certifications.

Field	Option	Explanation
Certification	Certified	<p>This option indicates the producer:</p> <ul style="list-style-type: none"> and all affiliates have certified the AD-1026 is not associated with an ineligible tract. <p>Note: If a producer's only farming interest is an entire farm in CRP, a signed CRP-817U is considered the same as having certified AD-1026.</p>
	Awaiting Certification	<p>This option indicates both of the following.</p> <ul style="list-style-type: none"> Producer has: <ul style="list-style-type: none"> signed item 11 on AD-1026 not signed item 13 on AD-1026 AD-1026 has been referred to NRCS but the technical determination has not been completed.
	Not Filed	<p>This option indicates either of the following:</p> <ul style="list-style-type: none"> producer has not filed an AD-1026 producer did not certify compliance on AD-1026.
	Good Faith Determination	<p>Producer cannot certify compliance with HELC/WC provisions because of a violation but has received a good faith determination reinstating payment eligibility.</p>
	COC Exemption	<p>Producer cannot certify compliance with HELC/WC provisions because of a violation but has received an exemption reinstating payment eligibility.</p>
	Awaiting Affiliate Certification	<p>This option indicates:</p> <ul style="list-style-type: none"> producer has certified AD-1026 all affiliates have not certified to AD-1026 compliance.
	Affiliate Violation	<p>This option indicates the producer is an affiliate of a producer who has violated HELC/WC provisions.</p>
Date AD-1026 Filed		<p>*--The later of the following:</p> <ul style="list-style-type: none"> date the producer signed to item 11 on AD-1026 date the signed documentation is received in the County Office. <p>An entry is required if any of the following options are selected as the "certification":</p> <ul style="list-style-type: none"> Certified Awaiting Certification Awaiting Affiliate Certification. <p>Note: If the producer did not sign item 11 because AD-1026 was not referred to NRCS, the date the producer signed to item 13 should be entered in this field.--*</p>

29 AD-1026 Determination Information (Continued)

C Fields Applicable to AD-1026 Certifications (Continued)

Field	Option	Explanation
Referred to NRCS	Yes	Used to indicate whether AD-1026 for the applicable producer has been referred to NRCS. An option must be selected if any of the following options are selected as the "certification": <ul style="list-style-type: none"> • Certified • Awaiting Certification • Awaiting Affiliate Certification • Affiliate Violation.
	No	
Date Referred to NRCS		Date the County Office referred the AD-1026 to NRCS for a technical determination. A date is required if "Yes" was selected for "Referred to NRCS".
Date Continuous Certification Signed By Producer		*--The later of the following: <ul style="list-style-type: none"> • date the producer signed to item 13 on AD-1026 • date AD-1026 is received in the County Office.--* An entry is required if either of the following options are selected as the "Certification": <ul style="list-style-type: none"> • Certified • Awaiting Affiliate Certification.

29 AD-1026 Determination Information (Continued)

D Error Messages

This table provides a list of error messages that may be displayed when updating AD-1026 eligibility data.

Message	Reason for Message	Corrective Action
Must enter the date AD-1026 was filed and/or certified.	User selected 1 of the following options as the "Certification" but did not enter a "Date AD-1026 Filed" and/or "Date Continuous Certification Signed by Producer": <ul style="list-style-type: none"> • Certified • Awaiting Affiliate Certification. 	Take either of the following options. <ul style="list-style-type: none"> • Enter the date in the "Date AD-1026 Filed" and/or "Date Continuous Certification Signed by Producer" fields. • Select a different option as the "Certification".
Date not allowed based on the certification selected.	User selected 1 of the following options as the "Certification" and entered a date in the "Date Continuous Certification Signed By Producer" field: <ul style="list-style-type: none"> • Awaiting Certification • Not Filed • Good Faith Determination • COC Exemption. 	Take either of the following actions. <ul style="list-style-type: none"> • Remove the date from the "Date Continuous Certification Signed By Producer" field. • Select a different option as the "Certification".
Must specify whether AD-1026 is being referred to NRCS.	User did not specify whether AD-1026 is or is not being referred to NRCS.	Indicate whether or not AD-1026 is being referred to NRCS.
Must specify the date the AD-1026 was referred to NRCS.	User indicated AD-1026 is being referred to NRCS, however the referral date was not entered.	Take either of the following actions. <ul style="list-style-type: none"> • Enter the date AD-1026 was referred to NRCS. • Select "No" in the "Referred to NRCS" field.
Invalid date.	Date entered or selected in either of the following fields is not a valid date: <ul style="list-style-type: none"> • "Date AD-1026 Filed" • "Date Referred to NRCS" • "Date Continuous Certification Signed By Producer". 	Date entered or selected is not a valid date. Re-enter a valid date or select a date using the calendar icon.
Date cannot be later than today's date.	Date entered or selected in either of the following fields is later than the current date: <ul style="list-style-type: none"> • "Date AD-1026 Filed" • "Date Referred to NRCS" • "Date Continuous Certification Signed By Producer". 	Date entered or selected cannot be later than the current date. Re-enter a valid date or select a date using the calendar icon.

29 AD-1026 Determination Information (Continued)

E Field Default Values

When new eligibility records are created, AD-1026 field values are defaulted according to this table.

Field	Default Value
Certification	“Not Filed” indicating the producer has not certified compliance and agreement with HELC/WC provisions.
Date AD-1026 Filed	“Blank”.
Referred to NRCS	“No”.
Date Referred to NRCS	“Blank”.
Date Continuous AD-1026 Certification Signed by Producer	“Blank”.

F Migrating Eligibility Data from the Legacy System

AD-1026 values will be migrated:

- from the data residing on the KC-ITSD mainframe
- from all eligibility records for the producer in all counties for the applicable year
- for the current year and previous 6 years
- for the “Certification” field only.

Note: The “Date AD-1026 Filed”, “Referred to NCRS”, “Date Referred to NRCS”, and “Date Continuous Certification Signed By Producer” fields will be set to “blank” during the migration process. However, users are required to update these fields when the producer’s AD-1026 eligibility information is updated.

29 AD-1026 Determination Information (Continued)

F Migrating Eligibility Data from the Legacy System (Continued)

When existing eligibility records are migrated to the new system, the AD-1026 flag values from all eligibility records will be compared for multi-county producers to determine the status of the producer's AD-1026 certification.

IF the AD-1026 flag value is...	AND...	THEN the current AD-1026 flag value will be considered...
"N" in any county		"N".
"Y" in all counties		"Y".
"Y" in 1 or more counties	"A" in any other county	"A".
"Y" in 1 or more counties	"F" in any other county	"F".
"F" in 1 or more counties	"A" in any other county	"F".

This table describes how the data is migrated to the AD-1026 determination fields in the web-based system after the comparison is complete and the current AD-1026 flag value is determined.

Field	IF the AD-1026 is considered...	THEN the new system will be set to...
Certification	Y	"Certified" indicating the producer and all affiliates have certified compliance and agreement with HELC/WC provisions and are not associated with an ineligible tract of land.
	F	"Awaiting Certification" indicating the producer has signed, but has not certified, AD-1026 and/or certification information has not been returned from NRCS.
	N	"Not Filed" indicating the producer has not certified compliance and agreement with HELC/WC provisions.
	A	"Affiliate Violation" indicating the producer is an affiliate of a person who has violated HELC/WC provisions.
Date AD-1026 Filed		"Blank".
Referred to NRCS		"Blank".
Date Referred to NRCS		"Blank".
Date Continuous AD-1026 Certification Signed by Producer		"Blank".

30 Conservation Compliance Determination Information

A Introduction

Data in the conservation compliance section of the eligibility web page is used to determine producer eligibility based on compliance with the HELC and WC provisions. This section includes information from the farm and tract files to determine eligibility for HEL and wetland determinations provided by NRCS. The data for each type of violation is summarized into one overall eligibility determination for conservation compliance.

See 6-CP for additional information on HELC and WC provisions.

B Example of Conservation Compliance Section of Eligibility Web-Page

Following is an example of the Conservation Compliance Section of the Eligibility Web Page.

Farm Service Agency Online

Subsidiary Eligibility

USDA United States Department of Agriculture State & County Intranet

Section 508 accessibility

Eligibility Business File Information Combined Producers Payment Limitations Recording County Subsidiary Print Reports Help Log Out

Customer

Name: ARTHUR YOUNG

Tax Id:

Tax Type: N

Recording County: Coahoma - Mississippi

Year: 2004 Go

Get Change Alerts

Customer Search

Privacy and Security Notice

Farm Service Agency

Actively Engaged AD1028 Adjusted Gross Income Cash Rent Tenant Conservation Compliance

Controlled Substance Delinquent Debt Federal Crop Insurance Federal Crop Insurance Corporation Fraud Gross Revenue for NAP

NAP Non Compliance Permitted Entity Person Eligibility

Top Bottom

Conservation Compliance

Highly Erodible Land Conservation

☒ No HEL ☐ Compliant

☐ Not Compliant ☐ Pending Determination

☐ Landlord/Tenant Exemption ☐ Good Faith

☐ Appeal Rights Exhausted ☐ No Association

Planted Converted Wetland

☒ Compliant ☐ Planted Wetland

☐ Good Faith ☐ No Association

Converted Wetland

☒ Compliant ☐ Not Compliant

☐ Good Faith ☐ Restored Wetland

☐ Appeal Rights Exhausted ☐ No Association

Farm/Tract Eligibility

☒ In Compliance ☐ Partial Compliance

☐ In Violation ☐ No Association

☐ Past Violation ☐ Reinstated

Year of Violation

State and County Where Violation Occurred

Actively Engaged AD1028 Adjusted Gross Income Cash Rent Tenant Conservation Compliance

Controlled Substance Delinquent Debt Federal Crop Insurance Federal Crop Insurance Corporation Fraud Gross Revenue for NAP

NAP Non Compliance Permitted Entity Person Eligibility

Top Bottom

30 Conservation Compliance Determination Information (Continued)

C Uploading Farm and Tract Data to the KC-ADC Mainframe

Conservation compliance eligibility is automatically updated in the eligibility system based on data recorded in the tract file for HEL, PCW, and CW.

To determine nationwide eligibility with HEL, PCW, and CW provisions, a process has been developed to upload farm and tract data to the mainframe in KC. The initial process ran to upload all farm and tract data nationwide. Subsequent changes to farm and tract data are

*--uploaded immediately.

Note: During the initial subsidiary migration process, some records were not automatically uploaded to the KC-ADC mainframe. This problem primarily affects new producers. To trigger an update for these producers County Offices shall:

- access the farm maintenance software according to 3-CM
- update the farm description on the farm summary land data screen.

This action should trigger the summarization process to the subsidiary eligibility system.--*

D Summarizing HELC Eligibility from Tract Data

The HELC subsection in the eligibility record reflects the producer's overall status for HEL compliance for all farms and tracts associated with the producer nationwide. HELC data is automatically determined and updated to the eligibility file based on the tract data recorded for both of the following:

- HEL that indicates whether the land is highly erodible
- 027 that indicates whether the producer is applying their conservation plan.

If the data in the eligibility system is not summarized correctly, County Offices:

- shall ensure that the data in the tract files for the producer is updated properly
- do not have the ability to override the summarized eligibility data unless one of the following applies to a producer that is not in compliance:
 - producer is determined ineligible for program benefits because of a HEL violation and all appeal rights have been exhausted
 - a good faith determination is made by COC
 - a tenant (OT) is leasing a tract on a farm that has a HEL violation and the tenant is not associated with the violating tract
- shall not use a manual option to indicate a good faith or landlord/tenant exemption determination was made for any reason other than to document that determination.

30 Conservation Compliance Determination Information (Continued)

D Summarizing HELC Eligibility from Tract Data (Continued)

This table describes the process used to determine overall compliance with HEL provisions.

IF the “HEL” tract flag associated with the applicable producer is...	AND the “027” tract flag is...	THEN the “Highly Erodible Land Conservation” field is updated to...
“N” for all tracts		“No HEL”, indicating the producer is associated with 1 or more tracts; however, none of the tracts are on highly erodible land.
“blank” on at least 1 tract		“Pending Determination”, indicating the producer is associated with at least 1 tract on which NRCS has not completed a determination.
<ul style="list-style-type: none"> • “Y” on at least 1 tract • not blank on any tract 	“Y”, “O”, or “X” on all of the tracts that have a “Y” for the “HEL” field	“Compliant”, indicating the producer is associated with at least 1 tract on highly erodible land but is in compliance with conservation compliance provisions.
	“N” on any tract that has a “Y” for the “HEL” field	“Not Compliant”, indicating the producer is associated with at least 1 tract on highly erodible land and is not in compliance with conservation compliance provisions.

E Summarizing PCW Eligibility from Tract Data

The PCW subsection in the eligibility record determines whether the producer is associated with a tract with a planted converted wetland violation. PCW data is automatically determined and updated to the eligibility file based on the tract data recorded for the PCW flag for all tracts associated with the producer nationwide.

If the data in the eligibility system is not summarized correctly, County Offices:

- shall ensure that the data in the tract files for the producer is updated properly
- do not have the ability to override the summarized eligibility data unless a good faith determination is made by COC for a producer that is not in compliance
- shall not use the option to indicate a good faith determination was made for any reason other than to document the good faith determination.

This table describes the process used to determine overall compliance with PCW provisions.

IF the “PCW” tract flag associated with the applicable producer is...	THEN the “Planted Converted Wetland” field is updated to...
*--“N” for all tracts	“Compliant” indicating the producer is associated with 1 or more tracts and an agricultural commodity has not been planted on a converted wetland.
“Y” on at least 1 tract--*	“Planted Wetland” indicating the producer is associated with 1 or more tracts and an agricultural commodity has been planted on a converted wetland.

30 Conservation Compliance Determination Information (Continued)

F Summarizing CW Eligibility from Tract Data

The CW subsection in the eligibility record determines whether the producer is associated with a tract with a wetland that was converted after November 28, 1990.

Unlike the HELC and PCW data, the eligibility data for CW cannot be updated directly from the tract flag because the violation must “follow the producer”. However the current CNVRT eligibility flag information can be used to set the producer’s eligibility status in the new system. After the data is initially migrated to the new system, County Offices are required to manually update new determination information in the eligibility system. See subparagraph H for additional information for updating the CW subsection in the eligibility record.

This table describes the process used to determine initial compliance with CW provisions.

IF the CNVRT eligibility flag for the producer is...	THEN the converted wetland field is updated to...
“Y” in all counties	“Compliant” indicating the producer is not associated with any tracts that have a converted wetland.
“N” in any county	“Appeal Rights Exhausted” indicating the producer is associated with a tract with a wetland converted after November 28, 1990, and FSA appeal rights have been exhausted.
“A” in any county	“Not Compliant” indicating the producer is associated with a tract with a wetland converted after November 28, 1990, but FSA appeal rights have not been exhausted.
<ul style="list-style-type: none"> • “G” in at least 1 county • not “N” or “A” in any county 	“Good Faith” indicating the producer is associated with a tract with a wetland converted after November 28, 1990, but the producer has received a good faith determination.
<ul style="list-style-type: none"> • “R” in at least 1 county • not “N” or “A” in any county 	“Restored Wetland” indicating the producer is associated with a tract with a restored wetland and eligibility rights have been reinstated, however a good faith determination was not made by FSA.

***--Note:** In some cases, the CW determination was set to “No Association” during the subsidiary migration process for producers that are active on one or more farms and/or tracts. This has caused the 6-CP flag on the System 36 to be set to “N”, making the producer ineligible for payment. When attempting to correct invalid 6-CP flags, it is recommended that County Offices check the CW determination in the Web-based application **first** to determine if that option has been migrated properly. If CW option is:

- set correctly, then the problem is probably the result of how the HEL, 027, and/or PCW flags have been summarized from the tract data and County Offices shall review the tract data to determine if those flags are set according to 6-CP
- not set correctly, then County Offices shall select the correction option in the Web-based system.--*

30 Conservation Compliance Determination Information (Continued)

G Summarizing HELC, PCW, and CW to Determine Overall Eligibility

After the HELC, PCW, and CW information is summarized for the producer, these determinations are used to determine the producer's overall conservation compliance eligibility. This determination is equivalent to the 6-CP flag on the System 36.

Data in the Farm/Tract Eligibility subsection reflects the producer's overall eligibility and is determined according to this table.

IF the highly erodible land conservation is...	AND the planted converted wetland is...	AND the converted wetland is...	THEN the farm/tract eligibility is automatically updated to...
"No Association"	"No Association"	"No Association"	"No Association", indicating the producer is not associated with a farm or tract.
<ul style="list-style-type: none"> "No HEL" "Compliant" "Pending Determination" "Good Faith" 	<ul style="list-style-type: none"> "Compliant" "Good Faith" 	<ul style="list-style-type: none"> "Compliant" "Good Faith" "Restored Wetland" 	"In Compliance", indicating the producer is associated with 1 or more farms and/or tracts and meets the conservation compliance provisions on all farms and tracts.
		<ul style="list-style-type: none"> "Not Compliant" "Appeal Rights Exhausted" 	"In Violation", indicating the producer is in violation of the conservation compliance provisions.
	"Planted Wetland"	any option	"In Violation", indicating the producer is in violation of the conservation compliance provisions.
<ul style="list-style-type: none"> "Not Compliant" "Appeal Rights Exhausted" 	any option	any option	"In Violation", indicating the producer is in violation of the conservation compliance provisions.
Landlord/Tenant Exemption	<ul style="list-style-type: none"> "Compliant" "Good Faith" 	<ul style="list-style-type: none"> "Compliant" "Good Faith" "Restored Wetland" 	"Partial Compliance", indicating the producer is associated with 1 or more farms and/or tracts but does not meet the conservation compliance provisions on all farms and tracts.
		<ul style="list-style-type: none"> "Not Compliant" "Appeal Rights Exhausted" 	"In Violation", indicating the producer is in violation of the conservation compliance provisions.
	"Planted Wetland"	any option	"In Violation", indicating the producer is in violation of the conservation compliance provisions.

30 Conservation Compliance Determination Information (Continued)

H Fields Applicable to Conservation Compliance Determinations

This table lists the fields applicable to conservation compliance determinations.

Field	Option	Explanation	Update Options
Highly Erodible Land Conservation	No HEL	Producer is associated with 1 or more tracts, however none of the tracts are on highly erodible land.	Automatically set by the system based on data in the tract files. County Offices cannot select this option.
	Compliant	Producer is associated with at least 1 tract on highly erodible land but is in compliance with conservation compliance provisions.	
	Not Compliant	Producer is associated with at least 1 tract on highly erodible land and is not in compliance with conservation compliance provisions.	
	Pending Determination	Producer is associated with at least 1 tract on which NRCS has not completed a determination.	
	Landlord/Tenant Exemption	Producer is associated with a non-complying tract, but has been approved for a landlord or tenant exemption.	Can be selected but only if the option set by the system is "Not Compliant".
	Good Faith	Producer has received a good faith determination.	
	Appeal Rights Exhausted	Producer is associated with a non-complying tract and appeal rights have been exhausted.	
	No Association	Producer is not associated with a farm or tract.	Automatically set by the system for producers that are not associated with any tracts. County Offices cannot select this option.
Planted Converted Wetland	Compliant	Producer is associated with 1 or more tracts and an agricultural commodity has not been planted on a converted wetland.	Automatically set by the system based on data in the tract files. County Offices cannot select this option.
	Planted Wetland	Producer is associated with 1 or more tracts and an agricultural commodity has been planted on a converted wetland.	
	Good Faith	Producer has received a good faith determination.	Can be selected but only if the option set by the system is "Planted Wetland".
	No Association	Producer is not associated with a farm or tract.	Automatically set by the system for producers that are not associated with any tracts. County Offices cannot select this option.

30 Conservation Compliance Determination Information (Continued)

H Fields Applicable to Conservation Compliance Determinations (Continued)

Field	Option	Explanation	Update Options
Converted Wetland	Compliant	Producer is not associated with any tracts that have a converted wetland.	Automatically set by the system during the migration process.
	Not Compliant	Producer is associated with a tract with a wetland converted after November 28, 1990, but FSA appeal rights have not been exhausted.	Since this data is not read directly from the tract files, users are required to manually update the eligibility option that reflects the producer's eligibility status.
	Good Faith	Producer is associated with a tract with a wetland converted after November 28, 1990, but the producer has received a good faith determination.	
	Restored Wetland	Producer is associated with a tract with a restored wetland and eligibility rights have been reinstated, however a good faith determination was not made by FSA.	
	Appeal Rights Exhausted	Producer is associated with a tract with a wetland converted after November 28, 1990, and FSA appeal rights have been exhausted.	
	No Association	Producer is not associated with a farm or tract.	Automatically set by the system for producers that are not associated with any tracts. County Offices cannot select this option.
Farm/Tract Eligibility	In Compliance	Producer is associated with 1 or more farms and/or tracts and meets the conservation compliance provisions on all farms and tracts.	Automatically set by the system based on the summarized HELC, PCW, and CW determinations. County Offices cannot select this option.
	Partial Compliance	Producer is associated with 1 or more farms and/or tracts but does not meet the conservation compliance provisions on all farms and tracts.	
	In Violation	Producer is in violation of the conservation compliance provisions.	
	No Association	Producer is not associated with a farm or tract.	
	Past Violation	Producer was associated with a farm with a conservation compliance violation and is no longer eligible for program benefits.	Can be selected but only if the current option set by the system is "Compliant".
	Reinstated	Producer was associated with a farm with a conservation compliance violation and program eligibility has been reinstated.	Can be selected but only if the current option is "Past Violation".
Year of Violation		Year the converted wetland violation occurred.	<p>An entry:</p> <ul style="list-style-type: none"> is required if the current option is "Past Violation". cannot be later than the current subsidiary year.
State and County Where Violation Occurred		State and county code where the converted wetland violation occurred.	<p>An entry:</p> <ul style="list-style-type: none"> is required if the current option is "Past Violation". must be a valid state and county code.

30 Conservation Compliance Determination Information (Continued)

I Error Messages

This table provides a list of error messages that may be displayed when updating conservation compliance eligibility data.

Message	Reason for Message	Corrective Action
Eligibility can only be reinstated if the producer was in violation of the highly erodible provisions on at least 1 tract.	User selected 1 of the following options as the "Highly Erodible Land Conservation" option, however "Not Compliant" was not the previous option set by the system. <ul style="list-style-type: none"> • "Landlord/Tenant Exemption" • "Good Faith" 	These options can only be selected if the producer is in violation of the HELC provisions. Take the following action. <ul style="list-style-type: none"> • Cancel the update process to reset the system to the previous option. • Access the farm/tract maintenance system to update the tract flags to designate the violation, if applicable.
Eligibility can only be reinstated if the producer was in violation of the planted converted wetland provisions on at least 1 tract.	User selected "Good Faith" as the "Planted Converted Wetland" option, however "Planted Wetland" was not the previous option set by the system.	Good faith can only be selected if the producer is in violation of the PCW provisions. Take the following action. <ul style="list-style-type: none"> • Cancel the update process to reset the system to the previous option. • Access the farm/tract maintenance system to update the tract flags to designate the violation, if applicable.
Eligibility can only be reinstated if the producer was in violation of the converted wetland provisions on at least one tract.	User selected 1 of the following options as the "Converted Wetland" option, however "Not Compliant" was not the previous option set by the system. <ul style="list-style-type: none"> • "Good Faith" • "Restored Wetland" 	These options can only be selected if the producer is in violation of the CW provisions. Take the following action. <ul style="list-style-type: none"> • Cancel the update process to reset the system to the previous option. • Access the farm/tract maintenance system to update the tract flags to designate the violation, if applicable.
Year of violation must be entered.	User selected 1 of the following options as the "Farm/Tract Eligibility" option, but did not enter a valid year in the "Year of Violation" field. <ul style="list-style-type: none"> • "Past Violation" • "Reinstated". 	Take either of the following actions. <ul style="list-style-type: none"> • Cancel the update process to reset the system to the previous option. • Enter the year in which the converted wetland violation occurred.
State and county where violation occurred must be entered.	User selected 1 of the following options as the "Farm/Tract Eligibility" option, but did not enter a valid State and county code in the "State and County Where Violation Occurred" field. <ul style="list-style-type: none"> • "Past Violation" • "Reinstated". 	Take either of the following actions. <ul style="list-style-type: none"> • Cancel the update process to reset the system to the previous option. • Enter a valid State and county code where the converted wetland violation occurred.

30 Conservation Compliance Determination Information (Continued)**I Error Messages (Continued)**

Message	Reason for Message	Corrective Action
Invalid year.	Year entered in the “Year of Violation” field is not a valid year.	Re-enter the year of the violation.
Year cannot be greater than the current year.	Year entered in the “Year of Violation” field is later than the current year. <ul style="list-style-type: none"> • “Date Documentation Filed by Producer” • “COC Determination Date”. 	Year entered cannot be later than the current subsidiary year. Re-enter the year of the violation.
Invalid State and county code.	State and county code entered in the “State and County Where Violation Occurred” field is not valid.	Re-enter the applicable state and county code. See 1-CM, Exhibit 101 for a current list of state and county codes.
Eligibility can only be reinstated if the producer was in violation of the conservation compliance provisions on a farm that they are no longer associated with.	User selected “Reinstated” as the “Farm/Tract Eligibility” option, however “Past Violation” was not the previous option selected.	Eligibility cannot be reinstated unless a past violation occurred on a farm that the producer is no longer associated with. Take the following action. <ul style="list-style-type: none"> • Cancel the update process to reset the system to the previous option. • Access the farm/tract maintenance system to update the tract flags to designate the violation that previously occurred. • Re-access the subsidiary web page and select “Past Violation” as the “Farm/Tract Eligibility” option and submit the change. • Re-access the subsidiary web page and select “Reinstated” as the “Farm/Tract Eligibility” option.

J Field Default Values

All conservation compliance options will be updated based on the current data recorded in the farm tract files, with the exception of:

- Year of Violation
- State and County Where Violation Occurred.

These fields are defaulted to “blank”.

K Migrating Eligibility Data from the Legacy System

See subparagraphs D, E, F, and G for additional information on how data in the farm tract files is summarized to determine conservation compliance eligibility.

31 AGI Determination Information**A Introduction**

Section 1604 of the Farm Security and Rural Investment Act of 2002 provides provisions for excluding individuals and entities from program payment eligibility if the average AGI for the 3 preceding tax years for the individual or entity exceeds \$2.5 million.

Data in the AGI section of the eligibility web page is used to determine producer eligibility based on the AGI provisions. See 1-PL, Part 6.5 for additional information for determining producer eligibility with AGI provisions.

B Exempt Business Types

The AGI software is designed to prevent users from updating the AGI eligibility flag for joint operations and entities that are exempt from the AGI provisions.

Entity	Entity Type
General Partnership	02
Joint Venture	03
Federally-owned	08
State-owned	09
County-owned	11
City-owned	12
Public School	13
BIA and Indian Tribal Venture	14
Indian Tribal Venture	20

31 AGI Determination Information (Continued)

C Example of AGI Section of Eligibility Web Page

Following is an example of AGI Section of the Eligibility Web Page.

Farm Service Agency
Online

Subsidiary Eligibility

United States Department of Agriculture
[State & County Intranet](#)

Section 508
 accessibility

[Eligibility](#)
[Business File Information](#)
[Combined Producers](#)
[Payment Limitations](#)
[Recording County](#)
[Subsidiary Print](#)
[Reports](#)
[Help](#)
[Log Out](#)

[Get Change Alerts](#)

[Customer Search](#)

[Privacy and Security Notice](#)

Farm Service Agency

Customer

Name: ARTHUR YOUNG
Tax Id:
Tax Type: N
Recording County: Coahoma - Mississippi
Year: 2004

[Actively Engaged](#)
[AD1020](#)
[Adjusted Gross Income](#)
[Cash Rent Tenant](#)
[Conservation Compliance](#)

[Controlled Substance](#)
[Delinquent Debt](#)
[Federal Crop Insurance](#)
[Federal Crop Insurance Corporation Fraud](#)
[Gross Revenue for NAP](#)

[NAP Non-Compliance](#)
[Permitted Entity](#)
[Person Biability](#)

[Top](#)
[Bottom](#)

Adjusted Gross Income

Certification/COC Determination

☒ Compliant, CCC-526
☐ Compliant, Agent

☐ Exempt
☐ Not Filed

☐ Not Met, COC
☐ Not Met, Producer

Effective Program Year

Date Producer Filed

COC Disapproval Date

31 AGI Determination Information (Continued)

D Fields Applicable to AGI Determinations

This table lists the fields applicable to AGI determinations.

Field	Option	Explanation
COC Determination	Compliant - CCC-526	Producer has filed CCC-526 and has certified compliance with AGI provisions.
	Compliant -Agent	Producer has submitted a statement by CPA or an attorney certifying compliance with AGI provisions.
	Exempt	Producer is exempt from AGI provisions. See subparagraph B for additional information on exempt business types.
	Not Filed	Producer has not filed the required documentation to meet the AGI eligibility provisions.
	Not Met – COC	COC has determined that the producer does not meet the AGI eligibility provisions.
	Not Met - Producer	Producer has certified that AGI provisions cannot be met.
Effective Program Year		<p>Program year from CCC-526, item 3 or year applicable to the certification filed by the producer. An entry is required if any of the following options are selected as the COC determination.</p> <ul style="list-style-type: none"> • Compliant - CCC-526 • Compliant –Agent • Not Met – COC • Not Met – Producer.
Date Documentation Filed by Producer		<p>Date the producer provided all required documentation required to determine whether the producer meets the AGI provisions. An entry is required if any of the following options are selected as the COC determination.</p> <ul style="list-style-type: none"> • Compliant - CCC-526 • Compliant –Agent • Not Met – COC • Not Met – Producer.
COC Disapproval Date		Date the COC determined that the producer does not meet the AGI eligibility provisions. An entry is required if “Not Met – COC” is entered as the “Certification/COC Determination”.

31 AGI Determination Information (Continued)

E Error Messages

This table provides a list of error messages that may be displayed when updating AGI eligibility data.

Message	Reason for Message	Corrective Action
Program year must be selected.		
Must enter the date the producer filed the AGI certification.	<p>User selected any of the following as the “Certification/COC Determination” but did not enter a date in the “Date Documentation Filed by Producer” field.</p> <ul style="list-style-type: none"> Compliant - CCC-526 Compliant –Agent Not Met – COC Not Met – Producer 	<p>Take either of the following actions.</p> <ul style="list-style-type: none"> Enter the date the producer filed CCC-526 or certification. Select another option as the “Certification/COC Determination”.
Program year not allowed based on certification option selected.	<p>Effective program year was entered by the user, but the “Certification/COC Determination” is either of the following options.</p> <ul style="list-style-type: none"> Exempt Not Filed 	<p>Take either of the following actions.</p> <ul style="list-style-type: none"> Remove the effective program year. Select a different option as the “Certification/COC Determination”.
Date not allowed based on certification option selected.	<p>User indicated the producer has not filed the required documentation for an AGI determination, however a date was entered in the “Date Documentation Filed by Producer”.</p>	<p>Take either of the following actions.</p> <ul style="list-style-type: none"> Remove the date from the “Date Documentation Filed by Producer” field. Select a different option as the “Certification/COC Determination”.
Must enter the COC disapproval date.	<p>User indicated the producer does not meet the AGI provisions by selecting “Not Met – COC” as the “Certification/COC Determination” but did not enter a date in the “COC Disapproval Date” field.</p>	<p>Take either of the following actions.</p> <ul style="list-style-type: none"> Enter the date the COC determined the producer was ineligible due to AGI provisions. Select another option as the “Certification/COC Determination”.
Program year cannot be later than the current subsidiary year.	<p>Year entered is later than the current subsidiary year.</p>	<p>Year entered cannot be later than the current subsidiary year. Re-enter a valid year.</p>
Date cannot be later than today’s date.	<p>Date entered or selected in either of the following fields is later than the current date.</p> <ul style="list-style-type: none"> “Date Documentation Filed by Producer” “COC Disapproval Date”. 	<p>Date entered or selected cannot be later than the current date. Re-enter a valid date or select a date using the calendar icon.</p>
Invalid date.	<p>Date entered or selected in either of the following fields is not a valid date.</p> <ul style="list-style-type: none"> “Date Documentation Filed by Producer” “COC Disapproval Date”. 	<p>Date entered or selected is not a valid date. Re-enter a valid date or select a date using the calendar icon.</p>

31 AGI Determination Information (Continued)

F Field Default Values

When new eligibility records are created, AGI field values are defaulted according to this table.

Field	Default Value
Certification/COC Determination	"Not Filed" indicating the producer has not filed all documentation required for an AGI determination.
Effective Program Year	"Blank".
Date Documentation Filed by Producer	"Blank".
COC Disapproval Date	"Blank".

G Migrating Eligibility Data from the Legacy System

AGI values will be migrated:

- from the data residing on the KC-ITSD mainframe
- from the producer's control county record only for the applicable year
- for the current year and previous 6 years
- for the "Certification/COC Determination" field only.

Note: The "Effective Program Year", "Date Documentation Filed by Producer", and "COC Disapproval Date" fields will be set to "blank" during the migration process. However, users are required to update these fields when the producer's eligibility record is updated.

This table describes how the data is migrated to the AGI determination fields in the web-based system.

IF the AGI flag in the producer's control county record is...	THEN the "COC Determination" field in the web-based system will be set to...
"Y"	"Compliant – CCC-526", indicating the producer has filed CCC-526. Note: County Offices shall update eligibility records for producers that filed certifications instead of CCC-526.
"N"	"Not Met – COC", indicating the COC determined that the producer does not meet the AGI eligibility provisions.

Note: If the producer has a business type listed in subparagraph 31 B, "Exempt" will be set indicating the producer is exempt from AGI producers.

31 AGI Determination Information

H Determining Payment Share Based on AGI Eligibility

For programs affected by AGI provisions, the percentage of the payment that can be issued to an entity is determined by:

- checking AGI eligibility for the entity first
- if the entity is eligible, determining the percentage of payment that can be issued based on member eligibility.

Since payments are reduced by the percentage of the interest of an ineligible member, the actual and permitted shares in the entity file are used to determine the amount that can be issued to the entity. This reduction is handled similarly to how the permitted share reduction is applied.

IF permitted entity rules...	THEN the percentage of payment that can be issued to an entity is...
apply to the program	<ul style="list-style-type: none"> • determined by checking each member's AGI eligibility status • determined by using each eligible member's permitted share in the entity • combined with the permitted share for the eligible members to compute the payment amount for the entity.
do not apply to the program	determined by checking each member's AGI eligibility status and actual share of the entity.

31 AGI Determination Information (Continued)

H Determining Payment Share Based on AGI Eligibility (Continued)

This table describes the process to determine the payment share for entities and joint operations.

Step	Action		
1	Check the AGI eligibility flag for the entity.		
	Note: Not applicable for joint operations.		
	IF the entity is...	THEN...	
	eligible	continue to step 2.	
	not eligible	<ul style="list-style-type: none">• payment share for the entity is zero• member information is not checked because the entity is not eligible to receive payment.	
2	Check AGI eligibility for all members of the entity or joint operation.		
	IF the member is...	AND the member is...	THEN...
	an entity	eligible	repeat step 2 until the AGI eligibility is checked for all embedded entities and members of embedded entities down to the 5 th level.
		not eligible	the embedded entity and all members of the embedded entity are ineligible for payment for the percentage attributable to the embedded entity.
	individual	eligible	the entity or joint operation is eligible to receive payment on the percentage of the interest attributable to the member.
		not eligible	the entity or joint operation is ineligible to receive payment on the percentage attributable to the member.

31 AGI Determination Information (Continued)**I Example 1**

In this example, H & W Farming is a corporation and each member:

- has designated this entity for payment
- is eligible for payment based on AGI provisions.

Regardless of whether permitted entity rules apply, the payment share for H & W Farming is 1.0000 because all members have designated the entity for payment and meet the AGI eligibility requirements.

Entity/Member	Permitted Indicator	Actual Share	Permitted Share	AGI Indicator	Combined Permitted/AGI Share
H & W Farming		1.0000	1.0000	Y	1.0000
Mike Young	Y	0.5000	0.5000	Y	0.5000
Ronald Smith	Y	0.5000	0.5000	Y	0.5000

J Example 2

Same example as in subparagraph C, except Mike Young has not designated H & W Farming for payment.

When AGI is checked for a program where permitted entity rules apply, the combined permitted/AGI share is 0.5000 because:

- the permitted share for the entity is 50 percent
- member Ronald Smith has designated the entity for payment and is eligible based on AGI provisions.

If permitted entity rules do not apply for the program, the AGI payment share is 1.0000 because the entity and both members meet the AGI eligibility requirements.

Entity/Member	Permitted Indicator	Actual Share	Permitted Share	AGI Indicator	Combined Permitted/AGI Share
H & W Farming		1.0000	0.5000	Y	0.5000
Mike Young	N	0.5000	0.0000	Y	0.0000
Ronald Smith	Y	0.5000	0.5000	Y	0.5000

31 AGI Determination Information (Continued)**K Example 3**

In this example:

- Mike Young has not designated H & W Farming for payment
- Ronald Smith is not eligible for payment based on AGI provisions.

When AGI is checked for a program where permitted entity rules apply, the combined permitted/AGI share is 0.0000 because:

- one member has not designated the entity for payment
- the other member does not meet the AGI eligibility requirements.

If permitted entity rules do not apply for the program, the AGI payment share is 0.5000 because the entity and one member meet the AGI eligibility requirements.

Entity/Member	Permitted Indicator	Actual Share	Permitted Share	AGI Indicator	Combined Permitted/AGI Share
H & W Farming		1.0000	0.5000	Y	0.0000
Mike Young	N	0.5000	0.0000	Y	0.0000
Ronald Smith	Y	0.5000	0.5000	N	0.0000

L Example 4

In this example, both members:

- have designated H & W Farming for payment
- meet the AGI eligibility requirements.

However, H & W Farming does not meet the AGI eligibility requirements.

Regardless of whether permitted entity rules apply, when AGI is checked for H & W Farming, the payment share is 0.0000 because the entity does not meet the AGI eligibility requirements. In this example, the member information is not read because the entity is not eligible.

Entity/Member	Permitted Indicator	Actual Share	Permitted Share	AGI Indicator	Combined Permitted/AGI Share
H & W Farming		1.0000	1.0000	N	0.0000
Mike Young	Y	0.5000	0.5000	Y	0.5000
Ronald Smith	Y	0.5000	0.5000	Y	0.5000

32 Controlled Substance Determination Information

A Overview

Controlled substance eligibility, which is the CON SUB FSA flag in the System/36, is read by several programs for eligibility purposes. This is a year specific flag.

B Business Rule

The rule for controlled substance eligibility is any person who is convicted under Federal or State Law of a controlled substance violation, shall be ineligible for payments or benefits. The general term “growing”, which includes planting, cultivating, growing, producing, harvesting, or storing, has a set violation period of the crop year of violation and 4 succeeding years. For trafficking and possession the violations are at the discretion of the court. The court may determine the conviction to be from 1 year to “permanent” ineligibility of all government program benefits.

See 1-CM, Part 30 for additional information on controlled substance provisions.

C Values

The following is a list of the options that are provided to update the controlled substance eligibility for producers in the system.

Option	Notification of Determination	Short Form Name	Legacy Flag Value
1	Producer has not been convicted of a controlled substance violation.	No Violation	Y
2	Producer has been convicted of planting, cultivating, growing, producing, harvesting, or storing of a controlled substance.	Growing	N
3	Producer was convicted of Federal or State offense consisting of the distribution (trafficking) of a controlled substance.	Trafficking	
4	Producer was convicted of Federal or State offense for the possession of a controlled substance.	Possession	
5	Producer had been convicted of a controlled substance violation. Additional information must be entered regarding this violation.	Action Required	

32 Controlled Substance Determination Information (Continued)

D Other Required Data

Data from the court records on the conviction of the producer is entered in the system. First, the year of conviction as set by the court is required. This year may be prior to the current system year; however, it cannot be later than the current system date. Second, the sentencing period set by the court is required. The length of the sentencing period can be from 1 year to “permanent” ineligibility of all government program benefits. This court record must be filed in the County Office as supporting documentation.

If Option 2, 3, or 4 is selected, then the starting year of the violation must be entered. This starting year is important for the system to track the violation period. The year entered cannot be greater than the current subsidiary year. The year must be entered or the system will not allow the user to continue.

Also, if Option 3 or 4 is selected, then the number of years the court determined that the producer was ineligible for benefits must be entered. Because this ineligibility period is set by the court system, this is a required entry. The system will automatically calculate the ineligibility period and change the option at rollover when the ineligible period is over. This is a required entry.

Note: The system will automatically calculate the ineligibility period in Option 2, 3, and 4 based on the year and violation period entered.

E Error Messages

If invalid or no data is entered the following error messages are displayed.

IF this message is displayed...	THEN the user enters...
Invalid Year	a invalid year.
Year cannot be later than current year	a year that is later than the system year.
No more entry is needed.	option 1 for “not been convicted”.
Only the year of conviction is required for a growing conviction.	option 2 for “growing”.
Both the year of conviction and number of years are required entries.	option 3 for “drug trafficking”, but did not enter the year of conviction or period of conviction.
Both the year of conviction and number of years are required entries.	option 4 for “possession”, but did not enter the year of conviction or period of conviction.
A year between 1 and 5 must be selected.	anything except a number from 1 to 5 for the violation period.
A year between 1 and 10 must be selected.	anything except a number from 1 to 10 for the violation period.
Invalid Entry	anything except a valid entry.

32 Controlled Substance Determination Information (Continued)**F New Producer Default Value**

When a new producer or a new eligibility record is created the system will use the default value to establish the record. Option 1, “No Violation”, is the default value for controlled substance eligibility. Therefore, the year of conviction and sentencing period are blank, because these are not required entries for Option 1. After the record is created, then updates can be made at anytime.

G Migrating Data from the System 36

In the System/36 only 2 flags are used for controlled substance eligibility. “Y” flag will migrate as an Option 1, no violation. “N” flag will migrate as an Option 5, action required because data is missing. When Option 5 is used during this process, the system generates a message on the County Message Log to notify the user that the year of violation and violation period are required entries. This message shall remain on the system until the entries are completed. Once the migration is complete, the values can be updated on all producers.

33 Gross Revenue for NAP Determination Information

A Overview

Gross Revenue for NAP Eligibility, which is the NAP Gross Income flag in the System 36, is used to show eligibility for NAP. This started with the year 2000. This is a year specific flag.

B Business Rule

The rule for gross revenue for NAP eligibility is that any producer certifying on CCC-441 Income to more than \$2 million in gross revenue for the previous year is ineligible for NAP benefits. The County Office is required to keep the producer's signed eligibility certification on file.

C Values

The following is a list of the options that are provided to update the gross revenue for NAP eligibility producer certification in the system.

Option	Notification of Determination	Short Form Name	Legacy Flag Value
1	Producer has filed CCC-441 Income and has certified compliance with NAP gross revenue provisions.	Certified	Y
2	Producer has not filed the required documentation to meet the NAP gross revenue eligibility provisions.	Not Filed	N
3	COC has determined that the producer does not meet the NAP gross revenue eligibility provisions.	Not Compliant - COC	
4	The producer certified over the NAP gross revenue amount.	Not Compliant - Producer	

D Other Required Data

--The date the gross revenue for NAP eligibility certification was received in the County Office is entered in the system. This date can be before the current date; however, it cannot be-- later than the current system date. A date must be entered or the system will not allow the user to update.

33 Gross Revenue for NAP Determination Information (Continued)**E Error Messages**

If invalid or no data is entered the following error messages are displayed.

IF this message is displayed...	THEN the user...
Must enter the date documentation filed by producer	Selected option 1 or 4 as the “Certification/COC Determination “, then a date documentation filed by producer is required.
Date not allowed based on certification option selected	Selected option 2 or 3, then no date is required.
Invalid date	Entered an invalid date.
Date cannot be later than today’s date	Entered a date that is equal to or less than the system date.

F New Producer Default Value

When a new producer or a new eligibility record is created the system will use the default value to establish the record. Option 2 is the default value for gross revenue for NAP eligibility. As soon as the producer’s certification is received, then the value and date must be updated. After the record is created, then updates can be made at anytime.

G Migrating Data from the System 36

In the System 36 only 2 flags are used for gross revenue for NAP eligibility. “Y” flag will migrate as an Option 1. “N” flag will migrate as an Option 2. Once the migration is complete, then the values can be updated.

34 Gross Revenue for Disaster Determination Information**A Overview**

Gross revenue for disaster eligibility, which is the disaster gross income flag in the System 36, is used to show eligibility for disaster programs. This started with the year 2000. This is a year specific flag.

B Business Rule

The rule for gross revenue for disaster eligibility is that any producer certifying on CCC-565 to over \$2.5 million in gross revenue for the year before the disaster is ineligible for disaster program benefits. The County Office is required to keep the producer's signed eligibility certification on file.

C Values

The following is a list of the options that are provided to update the gross revenue for disaster eligibility producer certification in the system.

Option	Notification of Determination	Short Form Name	Legacy Flag Value
1	Producer has certified compliance of disaster gross revenue provisions.	Certified	Y
2	Producer has not filed the required documentation to meet the disaster gross revenue eligibility provisions.	Not Filed	N
3	COC has determined that the producer does not meet the disaster gross revenue eligibility provisions.	Not Compliant - COC	
4	The producer has certified that disaster gross revenue provisions cannot be met.	Not Compliant - Producer	

D Other Required Data

--The date the gross revenue for disaster eligibility certification was received in the County Office is entered in the system. This date can be before the current date; however, it-- cannot be later than the current system date. A date must be entered or the system will not allow the user to update.

34 Gross Revenue for Disaster Determination Information (Continued)**E Error Messages**

If invalid or no data is entered the following error messages are displayed.

IF this message is displayed...	THEN the user...
Must enter the date documentation filed by producer	selected option 1 or 4 as the "Certification/COC Determination ", and the date documentation filed by producer is required.
Date not allowed based on certification option selected	selected option 2 or 3, and no date is required.
Invalid date	entered an invalid date.
Date cannot be later than today's date	entered a date that is equal to or less than the system date

F New Producer Default Value

When a new producer or a new eligibility record is created the system will use the default value to establish the record. Option 2 is the default value for gross revenue for disaster eligibility. As soon as the producer's certification is received, then the value and date must be updated. After the record is created, then updates can be made at anytime.

G Migrating Data from the System 36

In the System 36 only 2 flags are used for gross revenue for disaster eligibility. The "Y" flag will migrate as an Option 1. The "N" flag will migrate as an Option 2. Once the migration is complete, the values can be updated.

35 NAP Non-Compliance Determination Information

A Overview

NAP non-compliance eligibility, which is the NAP non-compliance flag in the System/36, is used to show eligibility for NAP. This started with the year 2000. This is a year specific flag.

B Business Rule

The rule for NAP non-compliance eligibility is that any producer who is determined by FSA to not be in compliance with NAP procedures is ineligible for NAP benefits. The penalty period is the year of the violation plus 2 years for a total of 3 years.

C Values

The following is a list of the options that are provided to update the NAP non-compliance eligibility for producers in the system.

Option	Notification of Determination	Short Form Name	Legacy Flag Value
1	Producer is in compliance with NAP procedures.	Certified	Y
2	COC has determined that the producer violated NAP compliance provisions.	Not Compliant - COC	N

D Other Required Data

If Option 2 is selected, then the starting year of the violation must be entered. This starting year is important, for the system to track the violation period. The year entered cannot be greater than the current subsidiary year. A year must be entered or the system will not allow the user to continue.

35 NAP Non-Compliance Determination Information (Continued)**E Error Messages**

If invalid or no data is entered the following error messages are displayed.

IF this message is displayed...	THEN the user ...
Must enter the COC disapproval year	selected option 2 and made no entry.
Invalid year	entered an invalid year.
Year cannot be later than current year	entered a year that is later than the system year.

F New Producer Default Value

When a new producer or a new eligibility record is created the system will use the default value to establish the record. Option 1 is the default value for NAP non-compliance eligibility. After the record is created, then updates can be made at anytime.

G Migrating Data from the System 36

During migration a “Y” flag in the system 36 will migrate as Option 1; an “N” flag in the System/36 will migrate as Option 2. Once the migration is complete, these values can be updated.

36 Delinquent Debt Determination Information

A Introduction

The Debt Collection Improvement Act of 1996 (DCIA) specifies that no person may obtain any Federal financial assistance in the form of a loan (other than a disaster loan) or a loan guarantee if such person has an outstanding Federal non-tax debt which is in a delinquent status. Further, any such person may obtain additional Federal financial assistance only after such delinquency is resolved.

Data in the delinquent debt section of the eligibility web page is used to determine producer eligibility based on the delinquent debt provisions.

B Example of Delinquent Debt Section of Eligibility Web Page

Following is an example of the Delinquent Debt Section of the Eligibility Web Page.

The screenshot displays the 'Farm Service Agency Online Subsidiary Eligibility' web page. The top navigation bar includes links for 'Section 508 accessibility', 'Eligibility', 'Business File Information', 'Combined Producers', 'Payment Limitations', 'Recording County', 'Subsidiary Print', 'Reports', 'Help', and 'Log Out'. The main content area is titled 'Customer' and shows details for 'ARTHUR YOUNG', including 'Tax Id: N', 'Recording County: Coahoma - Mississippi', and 'Year: 2004'. Below this, there are links for 'Get Change Alerts', 'Customer Search', 'Privacy and Security Notice', and 'Farm Service Agency'. The 'Delinquent Debt' section is highlighted, showing a 'COC Determination/Certification' form. The form asks 'Does the producer have an outstanding delinquent Federal non-tax debt?' with radio buttons for 'No' (selected) and 'Yes'. Below this, it asks for the 'Source of Delinquent Debt Determination' with radio buttons for 'Producer Certified', 'Credit Report', 'TOPS', 'Not applicable.' (selected), 'FSA Debt', 'CAVRS', and 'Other'. There is also a text area for 'Additional Information'. The bottom of the page features a list of links: 'Actively Engaged', 'AD1028', 'Adjusted Gross Income', 'Cash Rent Tenant', 'Conservation Compliance', 'Controlled Substance', 'Delinquent Debt', 'Federal Crop Insurance', 'Federal Crop Insurance Corporation Fraud', 'Gross Revenue for NAP', 'NAP Non-Compliance', 'Permitted Entity', and 'Person Eligibility'. The page is marked with 'Top' and 'Bottom' links.

36 Delinquent Debt Determination Information (Continued)

C Fields Applicable to Delinquent Debt Determinations

This table lists the fields applicable to delinquent debt determinations.

Field	Option	Explanation
COC Determination/ Certification	No	Producer has not applied for a loan benefit or has certified compliance that they do not have an outstanding delinquent Federal non-tax debt.
	Yes	Producer has an outstanding delinquent Federal non-tax debt.
Source of Delinquent Debt Determination		If the producer has an outstanding delinquent Federal non-tax debt, users are required to specify the source where the debt information was found. If the source is not listed, "Other" should be selected.
Additional Information		Allows for additional information, up to 1,000 characters, to be recorded about the debt information. An entry is required if "Other" is selected as the source of the delinquent debt.

D Error Messages

This table provides a list of error messages that may be displayed when updating delinquent debt eligibility data.

Message	Reason for Message	Corrective Action
Must specify the source used to determine the producer has a delinquent debt.	User indicated the producer has a delinquent debt but did not specify the source where the debt information was found.	Take either of the following actions. <ul style="list-style-type: none"> Select the "Source of Delinquent Debt Determination". Select "No" as the "COC Determination/Certification".
Additional information about the delinquent debt must be recorded.	User selected "Other" as the source of the delinquent debt determination, however information was not entered in the "Additional Information" field.	Take either of the following actions. <ul style="list-style-type: none"> Enter information in the "Additional Information" field to document where the delinquent debt information was found. Select another option as the "Source of Delinquent Debt Determination".

36 Delinquent Debt Determination Information (Continued)**E Field Default Values**

When new eligibility records are created, delinquent debt field values are defaulted according to this table.

Field	Default Value
COC Determination/Certification	“No” indicating the producer does not have a delinquent Federal non-tax debt.
Source of Delinquent Debt Determination	“Not Applicable”.
Additional Information	“Blank”.

F Migrating Eligibility Data from the Legacy System

Delinquent debt values will not be migrated because there is not any data in the existing System 36. As a result, default values will be set for all producers with existing eligibility records.

37 FCIC Fraud Determination Information**A National Office Control**

Although the FCIC fraud eligibility is on the producer eligibility record only National Office personnel are authorized to make entries. When the National Office receives the list of producers in violation from RMA, producer records are updated immediately. Updating the system includes the determination, year of violation, and number of years for no benefits, so the system can track the violation period. The National Office will notify State Offices, who will notify the County Offices, of these changes in producers' eligibility status. State and County Offices cannot update the FCIC fraud eligibility; however, they do have view capabilities.

***--Note:** The number of years of disqualification is determined by RMA.--*

38 FCI Determination Information

A Introduction

Data in the FCI section of the eligibility web page is used to specify either or both of the following.

- Based on review of FCI-12's and other applicable forms, the County Office has determined that the producer has obtained at least catastrophic level coverage on all crops of economic significance in which the producer has an interest.
- Producer has signed FSA-570.

See 1-CM, paragraph 801 for additional information on linkage requirements and a list of program benefits covered by FCI provisions.

Note: With enactment of the 2002 Farm Bill, FCI eligibility provisions only apply to CRP.

B Example of FCI Section of Eligibility Web Page

Following is an example of the FCI Section of the Eligibility Web Page.

Farm Service Agency Online

Subsidiary Eligibility

USDA United States Department of Agriculture State & County Intranet

Section 508 accessibility

Eligibility Business File Information Combined Producers Payment Limitations Recording County Subsidiary Print Reports Help Log Out

Customer

Name: ARTHUR YOUNG

Tax Id:

Tax Type: N

Recording County: Coahoma - Mississippi

Year: 2004 Go

Get Change Alerts

Customer Search

Privacy and Security Notice

Farm Service Agency 5504

Actively Engaged AD1028 Adjusted Gross Income Cash Rent Tenant Conservation Compliance

Controlled Substance Delinquent Debt Federal Crop Insurance Federal Crop Insurance Corporation Fraud Gross Revenue for NAP

NAP Non Compliance Permitted Entry Person Eligibility

Top Bottom

Federal Crop Insurance

Certification/COC Determination

☐ Requirements Met ☒ Requirements Not Met

Submit Reset

FSA Online Page | USDA Home Page | State & County Intranet | FSA Intranet | KC/STL FSA Intranet |

Internet

38 FCI Determination Information (Continued)**C Fields Applicable to FCI Determinations**

The “Certification/COC Determination” is the only field provided to designate whether the producer is in compliance with the FCI linkage requirements. This table lists the options applicable for this field.

Option	Explanation
Requirements Met	Producer has met the minimum crop insurance eligibility requirements or has filed an FSA-570.
Requirements Not Met	Producer has not met the minimum crop insurance eligibility requirements and/or has not filed an FSA-570.

D Error Messages

Users are required to select 1 of the displayed options as the “Certification/COC Determination”. However, the “Certification/COC Determination” will initially be set either through the migration process or as a default value and users cannot de-select those options without selecting another option. Therefore, since an option is always selected, there are no error messages applicable to the FCI determination information.

E Field Default Values

When new eligibility records are created, the FCI “Certification/COC Determination” field will be set to “Requirements Not Met” indicating the producer has not met the minimum crop insurance eligibility requirements and/or has not filed an FSA-570.

38 FCI Determination Information (Continued)

F Migrating Eligibility Data from the Legacy System

FCI flag values will be migrated:

- from the data residing on the KC-ITSD mainframe
- from the producer's control county record only for the applicable year
- for the current year and previous 5 years
- for the "Certification/COC Determination" field only.

This table describes how the data is migrated to the FCI "Certification/COC Determination" field in the web-based system.

IF the FCI flag in the producer's control county record is...	THEN the "Certification/COC Determination" field in the web-based system will be set to...
"B", "I", "W", or "O"	"Requirements Met", indicating the producer has met the minimum crop insurance eligibility requirements or has filed an FSA-570.
"blank" or "N"	"Requirements Not Met", indicating the producer has not met the minimum crop insurance eligibility requirements and/or has not filed an FSA-570.

39-300 (Reserved)

Part 7 Reports**301 Eligibility Report****A Overview**

*--The web-based system, because it has more capacity and capability, is much more flexible in regards to reports. This flexibility allows users to build their own reports. Users can select, from a list of items, the information to be displayed on the report. A query process is used to search and build the report.

B Plan for Report Development

The Subsidiary Print is the first report to be developed for the subsidiary system. See paragraph 303.

Additional information, such as combined producer data and joint operation and entity member information will be added to the Subsidiary Print once these processes are implemented in the web-based system.

Ad-hoc report options will be added that allow users to “query” subsidiary data that is not included on the Subsidiary Print.--*

* * *

302 (Withdrawn--Amend. 3)

--303 Subsidiary Print Report*A Introduction**

Subsidiary print:

- shows the eligibility certifications, determinations, and farm and tract information for a producer
- allows users to view and/or print information about a selected producer.

B Accessing Subsidiary Print Selection Screen

Access the Subsidiary Print Selection Screen according to the following table.

Step	Action
1	Access the subsidiary web-based application by either of the following methods: <ul style="list-style-type: none"> • typing the URL https://indianocean.sc.egov.usda.gov/Subsidiary • clicking on “Subsidiary” from the FSA Applications Web Page on the FSA Intranet.
2	Click on “Customer Search” to access the SCIMS search page.
3	Select a SCIMS customer by entering either of the following and clicking “Search”: <ul style="list-style-type: none"> • tax ID number and ID type • customer name.
4	Click the “Subsidiary Print” tab at the top of the subsidiary web page.

--*

***--303 Subsidiary Print Report (Continued)**

C Subsidiary Print Selection Process

The Subsidiary Print selection process allows the user to decide the information that will be displayed/printed on the report. The user can select different options based on the following criteria:

- “Number of years to print”
- “Fields to print”.

The user makes selections by clicking on the checkbox next to the desired selection. Once an option is selected, a check mark will be displayed in the checkbox.

Following is an example of the Subsidiary Print Selection Screen.

Subsidiary Print - Microsoft Internet Explorer

Address: https://indianocean.sc.egov.usda.gov/SubsidiaryPrint/SubsidiaryPrint.do

Farm Service Agency Online

Subsidiary Print

USDA United States Department of Agriculture

State & County Intranet

Section 508 accessibility

Privacy and Security Notice

Farm Service Agency - EFOIA

Document Accessibility

Subsidiary Reports Help Log Out

Customer

Name: THOMAS ANDREW SMITH

Tax Id:

Tax Type:

Recording County: Butler - Alabama

Number of years to print, maximum 3 years

☐ 1999 ☐ 2000 ☐ 2001

☐ 2002 ☐ 2003 ☐ 2004

☐ 2005

Fields to print

☒ SCIMS

☒ Eligibility

☐ Farm/Tract

☐ all ☒ bad tracts

Submit

FSA Online Page | USDA Home Page |

State & County Intranet | FSA Intranet | KC/STL FSA Intranet |

--**

--303 Subsidiary Print Report (Continued)*D Number of Years to Print Option**

The “Number of years to print” option allows the user to select to print 1999 through current year data. At least 1 year, but no more than 3 years, must be selected. The selected years do not have to be consecutive.

E Fields to Print Option

The “Fields to print” option allows the user to select the data that will be printed. Users can select from the following:

- “SCIMS”
- “Eligibility”
- “Farm/Tract”.

Type of Information	What Will Be Displayed/Printed		Default Information
SCIMS	<ul style="list-style-type: none"> • Producer’s business type for each year selected under “Number of years to print” option. • Citizenship Country/Originating County. • Resident Alien flag. • SCIMS legacy links. 		SCIMS is the default. Note: To remove the selection, the user must click on the checkbox to remove the check mark.
Eligibility	<ul style="list-style-type: none"> • Recording county name, address, and telephone number. • Eligibility certifications and determinations for each year selected under “Number of years to print” option. <p>Note: See Part 3 for additional information on eligibility certifications and determinations.</p>		Eligibility is the default. Note: To remove the selection, the user must click on the checkbox to remove the check mark.
Farm/Tract	IF...	THEN...	“Bad tracts” is the default. Note: To change the selection, the user must click on the radio button next to “all”.
	“all” is selected	all nationwide farm and tract information applicable to the selected producer for each year selected under “Number of years to print” option will be displayed/printed.	
	“bad tracts” is selected	only farm and tract information for farms and/or tracts with bad highly erodible, 027, converted wetland, and/or planted converted wetland values for each year selected under “Number of years to print” option will be displayed/printed.	

--*

--303 Subsidiary Print Report (Continued)*F Printing the Subsidiary Print**

After selections are complete, click “Submit” to display the report.

Note: The speed and time to display a report will vary based on the options that were selected. The more complex the request, the more time required for the report to be displayed.

Print the report using either of the following methods:

- click “Print” at the bottom of the report
- click “File” on the tool bar and then click “Print”.

G Future Additions

Currently, payment limitation, combined producer, and business file data is only available on the System 36 and, therefore, will not be printed on the Subsidiary Print. Until this data is added to the web, both the Subsidiary Print and the MABDIG must be printed to obtain all subsidiary data. The MABDIG can be printed according to 2-PL, paragraph 351.--*

*--303 Subsidiary Print Report (Continued)

H Example

Following is an example of the Subsidiary Print Report.

United States Department Of Agriculture Farm Service Agency Producer Subsidiary Print								Date: 09-12-2005
MR RONALD E LEE				Tax ID Number:				
LYLE , MN 55953-6699				Recording County: Mower - Minnesota				
SCIMS Information								
Business Type Information				Citizenship Country - UNITED STATES				
2005 Individual				Resident Alien Flag - N/A				
SCIMS Links								
Fillmore - Minnesota				Freeborn - Minnesota		Mower - Minnesota		
Summary Eligibility Information								
Recording County: Mower - Minnesota				1408 21ST AVE NW				
Office Phone: (507)433-2343 x2				AUSTIN, MN 55912				
AD-1026				2005				
Actively Engaged-Determination				Certified				
Suspended Producer				Actively Engaged				
Adjusted Gross Income				Not Suspended				
Cash Rent Tenant-Determination				Compliant - CCC-526				
Cropland Factor				Eligible				
Conservation Compliance-Farm/Tract				1.0000				
Highly Erodible Land Conservation				In Compliance				
Planted Converted Wetland				No HEL				
Converted Wetland				Compliant				
Controlled Substance				Compliant				
Delinquent Debt				No Violation				
FCIC Fraud				No				
Federal Crop Insurance				Compliant				
Foreign Person				Requirements Met				
Gross Revenue for Disaster				Not Applicable				
Gross Revenue for NAP				Not Filed				
NAP Non Compliance				Compliant				
Permitted Entity Designation				Yes				
Person Eligibility				COC Determination Completed				
Farm/Tract Information For All Tracts								
Administrative State and County	Farm	Tract	Relationship to Farm Tract	Highly Erodible	027	Converted Wetland	Planted Converted	
2005								
27-099	1037	2350	Operator	N		N	N	
27-099	1071	2627	Operator	N		Y	N	
27-099	3582	1628	Operator	N		N	N	
27-099	3582	3438	Operator	N		N	N	
27-099	4685	4185	Operator	N		N	N	
27-099	5155	2638	Operator	N		N	N	
27-099	5654	2628	Operator	N		N	N	
27-099	5654	3539	Operator	N		N	N	
27-099	5855	2634	Owner-Operator	N		N	N	
27-099	5855	2636	Owner-Operator	N		N	N	
27-099	5855	3820	Operator	N		N	N	
27-099	5855	4639	Owner-Operator	N		N	N	

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304-350 (Reserved)

Part 8 Subsidiary Rollover**351 Subsidiary Rollover Process****A Background**

Subsidiary file records are created for the current year during the rollover process on or about October 1 coinciding with the start of the new fiscal year. During the rollover process, subsidiary file records will be created for the new fiscal year based on information contained in the files for the previous year.

In the web-based environment, prior year subsidiary file records will be retained on the system indefinitely.

B Action Required During Rollover

In the web-based environment, the subsidiary rollover process will be initiated on or about October 1 of each new fiscal year by KC-ITSD. County Office action is not required to install software to execute the rollover process.

C Rollover of Data on the Legacy System

Data will automatically download to the legacy system after rollover is completed on the centralized system. County Offices shall refer to 2-PL, Part 1 for additional information on how data is updated to the legacy system during rollover.

351 Subsidiary Rollover Process (Continued)

D How Eligibility Data Is Rolled Over

This table describes how information will rollover for each new fiscal year.

Eligibility Determination Information	Rollover Provisions	
Foreign Person	Previous year information will rollover to the new fiscal year unless citizenship, originating, and/or legal resident alien information in SCIMS is modified.	
Person	Previous year information will rollover to the new fiscal year.	
Actively Engaged		
Cash Rent Tenant and Cropland Factor		
Permitted Entity		
AD-1026		
Conservation Compliance	Data is updated directly from the farm and tract information.	
Adjusted Gross Income	Previous year information will rollover to the new fiscal year.	
Controlled Substance	Eligibility information will rollover to the new fiscal year based on the following.	
	IF the producer...	THEN...
	is not in violation of controlled substance provisions	the current year determination will be rolled to the next fiscal year.
	has a permanent violation because of a trafficking violation	
	has a growing or possession violation	a computation will occur to determine if the violation period is satisfied. The computation is based on the following variables. ● Year of Conviction ● Number of Years of Ineligibility. If the violation period is: ● satisfied, then the producer’s eligibility will be reset to “No Violation” ● not satisfied, the type of violation will be rolled to the next fiscal year.
	has a trafficking violation but the “Number of Years of Ineligibility” is not “permanent”	
Gross Revenue for NAP	Previous year information will rollover to the new fiscal year.	
Gross Revenue for Disaster	This is an eligibility requirement for ad-hoc disaster programs. As such, the eligibility data will not rollover to the next fiscal year unless a disaster program for the next fiscal year has been announced.	

351 Subsidiary Rollover Process (Continued)

D How Eligibility Data Is Rolled Over

Eligibility Determination Information	Rollover Provisions	
NAP Non-Compliance	Eligibility information will rollover to the new fiscal year based on the following.	
	IF the producer...	THEN...
	is not in violation of NAP provisions	the current year determination will be rolled to the next fiscal year.
	has a NAP violation	<p>a computation will occur to determine if the violation period is satisfied. The computation is based on the following variables.</p> <ul style="list-style-type: none"> • Year of Violation • 3 years of ineligibility. <p>If the violation period is:</p> <ul style="list-style-type: none"> • satisfied, then the producer's eligibility will be reset to "Compliant" • not satisfied, "Non-Compliant – COC" will be rolled to the next fiscal year.
Delinquent Debt	Previous year information will rollover to the new fiscal year.	
FCIC Fraud	Eligibility information will rollover to the new fiscal year based on the following.	
	IF the producer...	THEN...
	is not in violation of FCIC fraud provisions	the current year determination will be rolled to the next fiscal year.
	has an FCIC fraud violation	<p>a computation will occur to determine if the violation period is satisfied. The computation is based on the following variables.</p> <ul style="list-style-type: none"> • Year of Violation • 2 years of ineligibility. <p>If the violation period is:</p> <ul style="list-style-type: none"> • satisfied, then the producer's eligibility will be reset to "Compliant" • not satisfied, "Non-Compliant" will be rolled to the next fiscal year.
FCI	Previous year information will rollover to the new fiscal year.	

Reports, Forms, Abbreviations, and Delegations of Authority

Reports

None

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Appendix to Form for AD-1026 Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification		22, 23, 29, 351, Ex. 6
CCC-441 Income	Noninsured Crop Disaster Assistance Program Certification of Income Eligibility		33
CCC-501B	Designation of "Permitted Entities"		26
CCC-526	Payment Eligibility Average Adjusted Gross Income Certification		Ex. 6
CCC-565	Disaster Assistance Gross Revenue Certification Statement		34
CRP-817U	Certification of Compliance for CRP		29
FCI-12	Crop Insurance Application		38
FSA-570	Waiver of Eligibility for Emergency Assistance		38

Abbreviations Not Listed in 1-CM

The following abbreviations are not listed in 1-CM.

Approved Abbreviation	Term	Reference
AGI	adjusted gross income	31
CNVRT	converted	30
CW	converted wetlands	30
FCI	Federal crop insurance	2, 22, 23, 146, Ex. 6
HEL	highly erodible land	30
PCW	prior converted wetlands	30
SCIMS	Service Center Information Management System	2, 11, 22, 23, 24, 303
URL	Uniform Resource Locator	23

Delegations of Authority

None

Definitions of Terms Used in This Handbook

Cropland Factor

A cropland factor is used to determine the percentage of the farming operation on which the producer is ineligible for payment. A percentage less than 100% is determined when a producer:

- does not provide a significant contribution of active personal labor or active personal management to the entire farming operation
- is “actively engaged in farming” and eligible for payment on a portion of the land in the farming operation because of the landowner provision
- is a cash-rent tenant and is ineligible for payment for the cash-rented land.

Foreign Entity

A foreign entity is a corporation, trust, estate, or other similar organization, that has more than 10 percent of its beneficial interest held by individuals who are not:

- citizens of the U.S.
- lawful aliens possessing a valid Alien Registration Receipt Card.

Legacy System

The legacy system is a reference to the AS/400 used to administer FSA programs in county offices.

Producer

Subsidiary applications define a producer as any entity, joint operation, or individual that is loaded in SCIMS.

Recording County

The recording county is the FSA County Office assigned the specific responsibilities for updating the subsidiary system for a FSA customer. The recording county cannot be a CMA or LSA county and the producer must be linked to the county in SCIMS.

Subsidiary Year

The subsidiary system operates on a fiscal year basis from October 1 to September 30. The subsidiary year begins when the subsidiary files are created during the rollover process for the next fiscal, program, and/or crop year. Subsidiary rollover usually occurs in October in conjunction with the start of the fiscal year.

Menu and Screen Index

The following table lists the menus and screens displayed in this handbook.

Menu or Screen	Title	Reference
	Subsidiary Web Page	23
	Foreign Person Section of Eligibility Web Page	24
	Person Section of Eligibility Web Page	25
	Actively Engaged Section of Eligibility Web Page	26
	Cash Rent Determination Section of Eligibility Web Page	27
	Permitted Entity Section of Eligibility Web Page	28
	AD-1026 Section of Eligibility Web Page	29
	Conservation Compliance Section of Eligibility Web Page	30
	AGI Section of the Eligibility Web Page	31
	Delinquent Debt Section of the Eligibility Web Page	36
	FCI Section of the Eligibility Web Page	38
	Subsidiary Print	303

Downloading Subsidiary Eligibility Data to the System/36

A Introduction

Once the web-based subsidiary application is deployed, all updates to eligibility data will be performed in the web-based environment. Data from the centralized database is downloaded to the System/36 and users have the ability to view data on the System/36, however that data cannot be updated on the System/36.

B Reason Data is Downloaded from the Central Database to the System/36

Data must be downloaded to the System/36 for use by applications that have not been reengineered to the web-based environment. This ensures that current payment processes for DCP, price support, CRP, etc. are not interrupted until those applications are reengineered to the new platform.

When applications are deployed in the web-based environment, they will be programmed to read eligibility data from the centralized database.

C What Data is Downloaded to the System/36

Only the data that corresponds to the data currently on the System/36 will be downloaded. New information captured in the web-based environment, such as dates producer filed applicable documentation, will not be downloaded to the System/36.

Note: See subparagraphs D - P for additional information on how data is downloaded to the System/36.

Downloading Subsidiary Eligibility Data to the System/36 (Continued)

D Actively Engaged Download Information

Determinations for actively engaged, cash rent tenant, foreign person, and permitted entity will be consolidated into one determination before the data is downloaded to the System/36. This table describes how options selected in these sections of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the foreign person is...	AND the permitted entity is...	AND the actively engaged is...	AND the Suspended Producer is...	AND the cash rent tenant is...	THEN the “Actively Engaged” flag will download as...
<ul style="list-style-type: none"> “Yes” “Not applicable” 	“Yes”	“Actively Engaged”	“Not Suspended”	Fully Meets	“Y”.
				Not Applicable	“Y”.
				Partially Meets	“B”.
				Does Not Meet	“N”.
				Awaiting Determination	“N”.
				any option	“blank”.
				any option	“blank”.
				any option	“blank”.
				any option	“N”.
				any option	“S”.
“No”	“No”	any option	“Suspended”	any option	“S”.
			“Not Suspended”	any option	“M”.
			“Suspended”	any option	“S”.
			“Suspended”	any option	“S”.
“No”	either option	any option	“Not Suspended”	any option	“N”.
			“Suspended”	any option	“S”.
“Pending”	either option	any option	“Not Suspended”	any option	“blank”.
			“Suspended”	any option	“S”.

E AGI Download Information

This table describes how options selected in the AGI section of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the AGI “Certification/COC Determination” is...	THEN the “Adjusted Gross Income” flag will download as...
Compliant - CCC-526	“Y”.
Compliant -Agent	
Exempt	
Not Filed	“N”.
Not Met – COC	
Not Met - Producer	

Downloading Subsidiary Eligibility Data to the System/36 (Continued)

F AD-1026 Download Information

This table describes how options selected in the AD-1026 section of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the AD-1026 “Certification” is...	THEN the “AD-1026” flag will download as...
Certified	“Y”.
Awaiting Certification	“F”.
Not Filed	“N”.
Good Faith Determination	“Y”.
COC Exemption	
Awaiting Affiliate Certification	“A”.
Affiliate Violation	

G Conservation Compliance Download Information

This table describes how options set and/or selected in the conservation compliance section of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the conservation compliance “Farm/Tract” Eligibility” is...	THEN the “6-CP” flag will download as...
In Compliance	“Y”.
Partial Compliance	“B”.
In Violation	“N”.
No Association	“Y”.
Past Violation	“N”.
Reinstated	“Y”.

H Controlled Substance Download Information

This table describes how options selected in the controlled substance section of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the controlled substance “Notification of Determination” is...	THEN the “Con Sub FSA” flag will download as...
No Violation	“Y”.
Growing	“N”.
Trafficking	
Possession	

Downloading Subsidiary Eligibility Data to the System/36 (Continued)

I Delinquent Debt Download Information

This table describes how options selected in the delinquent debt section of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the person "COC Determination/Certification" is...	THEN the "Delinquent Debt" flag will download as...
No, indicating the producer does not have a delinquent non-tax Federal debt	"Y".
Yes, indicating the producer has a delinquent non-tax Federal debt	"N".

J FCI Download Information

This table describes how options selected in the FCI section of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the FCI "Certification/COC Determination" is...	THEN the "FCI" flag will download as...
Requirements Met	"T".
Requirements Not Met	"N".

K FCIC Fraud Download Information

This table describes how options selected in the FCI fraud section of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the FCI "Certification/COC Determination" is...	THEN the "Fraud FCIC" flag will download as...
Compliant	"Y".
Not Compliant	"N".

L Gross Revenue for Disaster Download Information

This table describes how options selected in the gross revenue for disaster section of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the gross revenue for disaster "Certification/COC Determination" is...	THEN the "Disaster Gross Income" flag will download as...
Certified	"Y".
Not Filed	"N".
Not Compliant – COC	
Not Compliant - Producer	

Downloading Subsidiary Eligibility Data to the System/36 (Continued)

M Gross Revenue for NAP Download Information

This table describes how options selected in the gross revenue for NAP section of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the gross revenue for NAP "Certification/COC Determination" is...	THEN the "NAP Gross Income" flag will download as...
Certified	"Y".
Not Filed	"N".
Not Compliant – COC	
Not Compliant - Producer	

N NAP Non-Compliance Download Information

This table describes how options selected in the NAP non-compliance section of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the NAP non-compliance "COC Determination" is...	THEN the "NAP Non-Compliance" flag will download as...
Compliant	"Y".
Not Compliant - COC	"N".

O Person Download Information

This table describes how options selected in the "person" section of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the person "COC Determination" is...	THEN the "Person" flag will download as...
COC Determination Completed	"Y".
Not Filed	"blank".
Awaiting Determination	"P".
Awaiting Revision	

P Planted Converted Wetland

This table describes how options selected in the "Planted Converted Wetland" section of the subsidiary eligibility web-based application is downloaded to the System/36.

IF the "Planted Converted Wetland" is...	THEN the "PCW" flag will be downloaded as...
Complaint	"Y".
Planted Wetland	"N".
Good Faith	"G".
No Association	"blank".

